Cadet Class of 2023,

First and foremost, congratulations! You are taking a big step in your lives by choosing both Virginia Tech and the Corps of Cadets. Virginia Tech as a university offers a plethora of opportunities to every student, including yourself. Your time here will facilitate academic and personal growth beyond anything you ever expected. On top of this, the Corps of Cadets will develop you and your fellow cadets every single day in order to create leaders of exceptional character and aptitude. You will quickly find that our university’s motto, Ut Prosim (That I May Serve), is ingrained in everything you do as both a student and a cadet.

Nothing will be given to you as a cadet here in the Corps, everything will be earned. In order to get a head start on earning your place in this institution, here are some tips to begin molding yourself right now:

Develop a physical fitness program. In order to be good at anything, you must practice. Contrary to popular belief, practice does NOT make perfect. Perfect practice makes perfect. Research your ROTC/VPI physical fitness standards and start practicing. Doing repeated one or two-minute push-up/sit-up drills as well as both 30+ minute runs and sprint workouts are my go-to exercises for excelling in military fitness.

Develop healthy eating habits as well as begin regularly drinking water. A healthy body is a healthy mind, and you will both feel and perform better in everything you do when fueling your body with the proper nutrients.

Read a book. A fantastic source of knowledge is “The 21 Irrefutable Laws of Leadership” by John Maxwell. Keep your mind stimulated and engaged throughout the summer to prepare for the academic year.

As a New Cadet, your training begins this August during New Cadet Week. This week will serve as initial training, bringing all of you up to speed on the standards and expectations of this institution. You will be under the direct supervision of a team of cadre, upperclassmen that have both volunteered and been selected to be charged with your training. Being a VTCC cadre member is a highly sought-after position, and each cadet that was selected is of the highest caliber. These cadets will challenge you in ways that will push you to your absolute limits, and then they will build you up to be the best cadets and people you can be.

You will mess up, you will make mistakes, and you will fail, but that’s OK. Every failure and mistake throughout your entire career here in the Corps will make you better. Never hesitate to look to your buds, your fellow freshmen, for support. You will develop lifelong connections with these people, and they will be there for you just the same as you will be there for them.

As your Regimental Commander this fall, I look forward to meeting you and helping you grow personally and professionally, as you become a part of the proud traditions of the Virginia Tech Corps of Cadets.

Ut Prosim, 2023, and good luck.

Justin S. Clipson
Cadet Colonel, VTCC
Regimental Commander, Fall 2019
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Welcome to the Corps of Cadets.


Step One: Choose a Track

The Corps offers two tracks for cadets: Military-Leader and Citizen-Leader.

- The Military-Leader Track is for cadets in ROTC programs who are pursuing a military commission.
- The Citizen-Leader Track is for cadets who value the Corps’ military lifestyle without a military obligation upon graduation.

Citizen-Leader Track (VPI Battalion)

To enroll in the Citizen-Leader Track, register for the first-year class listed below, in addition to MGT 1945 required for all first-year cadets.

- Citizen-Leader Track: MGT 1935, CRN 87287

It meets Tuesdays from 3:30 to 4:45 p.m. You will receive more information about the class during New Cadet Week’s VPI Battalion Information Session. Do not allow your academic department advisors to schedule you for classes that meet on Tuesdays and Thursdays 3:30 p.m. to 4:45 p.m.

VPI Battalion uses the Navy Physical Fitness Test. It includes two minutes of sit-ups, two minutes of push-ups, and a 1.5-mile run. You do not have to pass the physical fitness test your first try.

To see the standards by gender and age range:

- Men: navy-prt.com/malestandard/malestandard.html
- Women: navy-prt.com/femalestandard/femalestandard.html
As Virginia Tech pursues international prominence in the area of integrated security, Citizen-Leader Track cadets will be in a great position to pursue cross-disciplinary majors and skills necessary for careers in the public and private sectors.

Great organizations are looking to employ graduates who are purpose-driven, have a strong work ethic, are able to execute, and put service first. Within the Corps' military structure, you will assume responsible positions and take classes in leadership, professionalism, and ethics. Because our Citizen-Leader Track is unique among the senior military colleges, you will stand out in your first job interview and throughout your career.

When you graduate, you will join a network of over 10,000 Corps alumni who share your college experience and who can help you find jobs in your chosen career. There is no military obligation for Citizen-Leader Track cadets. About 75 percent of Citizen-Leader Track graduates have cemented their plans by the time they graduate. They go on to work for such companies as Northrop Grumman, Amazon, Deloitte, Goldman Sachs, and IBM. They join the federal government intelligence community or work for NASA, attend graduate school in the U.S. or abroad, report to officer candidate schools, or join police departments.

**Military-Leader Track (ROTC)**

To enroll in ROTC as a first-year cadet, register for the first-year ROTC classes for the program of your choice.

- Army ROTC MS 1005
- Navy ROTC MN 1004
- Air Force ROTC AS 1115 (class) + AS 2944 (lab) + AS 2934 (physical fitness)

The ROTC classes are offered at various times and can be found in the Timetable of Classes on [Hokie SPA](#). The ROTC laboratories meet Tuesdays from 3:30 to 4:45 p.m.

**AFROTC cadets:**

1. The Friday AFROTC lab is available only to upperclass cadets.
2. Please be aware that you should not sign up for a 9:30 a.m. Tuesday/Thursday class if you sign up for AS 2934 Tuesday/Thursdays, or a 9:05 a.m. Monday/Wednesday class if you sign up for AS 2934 Monday/Wednesday. AS 2934 runs until 9:15 a.m. (even though it says 8:50 a.m. in the Timetable of Classes), and you won't have enough time to shower before your next class.

**Activating Your Four-Year ROTC Scholarship**

If you have been awarded a four-year ROTC scholarship through the national ROTC scholarship application process, congratulations! Your scholarship toward your tuition and fees will post as a pending credit this summer. To activate your scholarship, you must pass your first ROTC-administered physical fitness test. If you do not pass, your ROTC will discuss additional opportunities you might have to pass.

Typically, this test is administered the first week in September with results submitted to ROTC headquarters by Sept. 15. You will most likely see the first half of your book stipend and monthly stipend by October. Once you pass your physical fitness test, the tuition and fees credit will change from pending to an actual credit on your tuition bill. During your first year on an ROTC scholarship, you should plan on paying for your books and covering your monthly stipend until October.

**Compete for an On-Campus ROTC Scholarship**

ROTC programs offer three-year and two-year on-campus scholarships. The opportunity to earn one varies by ROTC and from year to year based on the needs of the services. ROTC programs will share more information in their classes this fall.
Generally, you will enroll in their classes/lab, attend their physical fitness training sessions, and do as well as you can academically, especially in your ROTC class. They will submit those eligible to compete for the three-and-a-half or three-year scholarship nationally (if you are enrolled in ROTC, there is no individual application) after first semester grades are finalized, usually sometime in the spring semester. If you are not selected, the two-year scholarship process is the same for sophomores and rising juniors.

Air Force and Naval ROTCs award a majority of their scholarships to STEM majors. However, you can still earn an ROTC scholarship as a non-STEM major. Army ROTC and the Marine Option do not require you to major in a STEM area. In fact, Army ROTC has additional ROTC scholarships for STEM majors.

**Army ROTC**

If you plan to enroll in Army ROTC and would like to know more about Minuteman Guaranteed Reserve Force Duty scholarship opportunities that may still be available for fall 2019, contact the enrollment officer, Ms. Donna Mallet, at dmallet@vt.edu. GRFD scholarships would require you to serve in the National Guard or U.S. Army Reserves upon graduation and commissioning. Students seeking regular (active duty) scholarships will have the opportunity to compete for those during the academic year, once enrolled in Army ROTC.

**Physical Fitness**

The Army Physical Fitness Test consists of two minutes of sit-ups, two minutes of push-ups, and a two-mile run. See the standards at [apft-standards.com](http://apft-standards.com).

When you report to campus in August, be prepared to pass with the following minimum standards:

- Men: 42 push-ups, 53 sit-ups, 15:54 minute two-mile run
- Women: 19 push-ups, 53 sit-ups, 18:54 minute two-mile run

Keep in mind: These are the minimum Army physical fitness standards. Cadets should strive to do better.

**Required Documents**

Bring the following items to orientation:

- Original birth certificate or naturalization certificate, or a certified or notarized copy
- Original Social Security card or a certified or notarized copy
- Direct Deposit Standard Form 1199A SIGNED by your bank
- DODMERB Qualification Memo, if you have one, and any correspondence related to pending medical issues, if applicable
- Dentist’s name, address, and phone number
- All other Army ROTC enrollment forms emailed to you or posted to Canvas

During your uniform fitting on Day 2 of your summer orientation session, you will visit the Army ROTC to process your paperwork. Allow 30 minutes for processing.

Incoming first-year cadets should enroll in the Army ROTC Military Science I (MS 1005). Transfer students who will be incoming Army sophomore or junior cadets may have different Military Science requirements and should discuss with Ms. Mallet before orientation.

**POC**

Ms. Donna Mallet
- 540-231-4804
- [rotc@vt.edu](mailto:rotc@vt.edu)
- [liberalarts.vt.edu/departments-and-schools/rotc/army.html](http://liberalarts.vt.edu/departments-and-schools/rotc/army.html)
Naval ROTC

If you are enrolled in Naval ROTC and would like to know more about on-campus scholarship opportunities, contact LT Allen MacDonald at usnavy@vt.edu.

Physical Fitness, Naval
The physical fitness test includes two minutes of sit-ups, two minutes of push-ups, and a 1.5-mile run. See the standards by gender and age:

- Men: navy-prt.com/malestandard/malestandard.html
- Women: navy-prt.com/femalestandard/femalestandard.html

Physical Fitness, Marine Option
The physical fitness test includes two minutes of crunches, pull-ups (men) or flexed arm-hang (women), and a three-mile run. See the standards by gender and age at fitness.marines.mil/PFT-CFT_Standards17.

Required Paperwork
Visit the fourth floor of Femoyer Hall on Day 2 of your summer orientation session to review and complete your Naval ROTC paperwork (scholarship and college program midshipmen). If you do not fill out your paperwork in advance, allot one hour. Download forms at usnavy.vt.edu and click on “Forms.” Select the appropriate link for “Scholarship” or “College Program” (not on scholarship) paperwork. Alternatively, download the forms from the VTCC 2023-Fall 2019 / ROTC Paperwork course site on Canvas.

Completing the first page of the application will self-populate your name and other pieces of information in the application fields. Please do not sign anything so the NROTC unit staff can witness. Bring an original birth certificate, passport, or citizen naturalization certificate.

Those on scholarship must have a completed DODMERB physical that is stamped “qualified” or “waiverable.” Those who wish to join the college program will need to provide a copy of the Corps physical, which means you will need two copies: one copy uploaded to Shieffert Health Center and the other given to the Naval ROTC at orientation.

POC
LT Allen MacDonald
- 540-231-7883
- usnavy@vt.edu
- liberalarts.vt.edu/departments-and-schools/rotc/navy.html
Air Force ROTC

If you are enrolled in Air Force ROTC and would like to know more about in-college scholarship opportunities, contact Capt Lucas Adams at alucas9@vt.edu. Cadets in a four-year program who are eligible will meet a scholarship board during the spring semester. Cadets in a three-year program will have a fall scholarship board.

Physical Fitness
The physical fitness test includes one minute of push-ups, one minute of sit-ups, and a 1.5-mile run. See the standards by gender and age at afpc.af.mil/Career-Management/Fitness-Program/FA and click on “Resources” in the right-hand column to access the fitness charts.

Required Paperwork
Download the Air Force ROTC “Directions & Required Documents” and follow it to complete all required actions. Then email SSgt Wingate at wingate@vt.edu and SSgt Petitt at crossm@vt.edu with your summer orientation dates. Bring any required Air Force documents with you to orientation. During your uniform fitting at orientation, you will visit the Air Force ROTC to process your paperwork. Allow 30 minutes for processing.

POC
Capt Lucas Adams
■ 540-231-6404
■ usaf@vt.edu
■ af.vt.edu
Summer Programs and Orientation

STEP Cadets
If you will be at STEP, please let us know at corps@vt.edu. There will be a Corps meeting June 23 at 3 p.m. in Main Campbell Hall. We will discuss the tasks you will need to complete while on campus (such as being fitted for uniforms and turning in missing paperwork). If you have any questions during STEP, please stop by 141 Lane Hall.

Summer Academy Cadets
If you will be at Summer Academy, please let us know at corps@vt.edu. Commandant of Cadets Maj Gen Randal Fullhart will welcome you and your parents July 7 at 10 a.m. in Colonial Hall. You will need to move in quickly to be there on time. If you have questions, please stop by 141 Lane Hall during your time on campus.

Transfer Cadets
If you have not already completed your housing contract online, you will need to email housing@vt.edu with your full name and birthday and request a “cadet” housing contract. Until housing opens a contract for you, you will not be able to sign up for Corps housing through the StarRez portal.

Cadets transferring from other institutions should sign up through Hokie SPA to attend one of the one-day Transfer Orientation sessions. Click through “Information for New Students” and then sign up for orientation. This is a university-sponsored event. If you have questions, contact orientation@vt.edu or 540-231-3284.

All transfer cadets are expected to attend the Commandant of Cadets Welcome at 8:15 a.m. in Haymarket Theater. Arrive no later than 7:30 a.m. at the Lane Stadium parking lot to arrive to the welcome on time. You will be fitted for your uniforms on the second floor of the Military Building when you have a break in your day between 8:30 a.m. and 4:30 p.m. Do not skip your meeting with your academic advising session!

Do not allow your academic department advisor to schedule you for classes that meet on Thursdays from 3:30 p.m. to 4:45 p.m., if MGT 1945 is not already on your schedule.

Talk with your ROTC program about additional classes you may need to take if you have fewer than four years until graduation. Most ROTCs require a minimum of six semesters remaining to graduation from Virginia Tech to participate and commission. If you have fewer than six semesters remaining, contact your ROTC directly.

You will be completing New Cadet Week the week before school starts and will complete at least one but most likely two semesters in first-year standing in the Corps (regardless of your academic level). This can be discussed at your first interview with your deputy commandant during the school year.

International Cadets
The Corps and Cranwell International Center work together to help make your transition to Virginia Tech, and the United States, a smooth experience.

You will check-in with the Corps and move into your residence hall on Aug. 17. Like all incoming cadets, you will need to sign up for a half-hour block to move-in between 7:30 and 11:30 a.m. We highly recommend that international students choose one of the earlier blocks.

We will get you to the International Student Orientation sessions for check-in, your VISA paperwork, and academic...
advising on Aug. 21 to help you accomplish the items you will miss at International Student Orientation because of New Cadet Week. You will be escorted to any orientation events you need to attend by your upperclass cadets. New Student and Family Programs is aware of your unique situation as a cadet.

Unable to Attend Orientation?
We expect all families to make it a priority to attend a summer orientation session. Missing orientation will affect your readiness to train during New Cadet Week. If you are traveling from abroad or it is not feasible for your family, we will fit you for your uniforms when you check in for New Cadet Week. However, it is critical that you sign up for Make-Up Orientation when registration becomes available the last week in July. We will arrange a time for you to get your Hokie Passport during New Cadet Week and to attend critical events during Make-Up Orientation on Aug. 22. (You may miss the rappel tower or obstacle course events during New Cadet Week.)

New Student Orientation
First-year students will be able to choose a session that fits your schedule. Sessions are offered based on your major between July 7 and Aug. 2. Earlier is better than later.

Your orientation leader will be able to answer any questions you have about the university. This is a great way to make friends with students from across campus before classes start. Parents are encouraged to attend. Plus, don’t forget to read the university’s You’re In, Now What? website for new students.

Signing Up for Classes
At orientation, you will register for your classes, including Corps Lab and ROTC/Citizen-Leader Track classes and labs. Signing up for classes is the primary purpose of orientation. There is plenty of time to complete your advising session and be fitted for your uniforms. Do not leave your advising session before you are completely registered for classes.

Hokie Passports
Your Hokie Passport is one of the most important tools you will have as a student at Virginia Tech. It will be used to access your residence hall, your room, your meal plan, the buses, your extra money for laundry (Hokie Passport Account), and to check out books or electronics from the library. Do not forget to pick up your Hokie Passport on Day 2 of First-Year Orientation or during Transfer Orientation.

Parents or family members will need to provide Hokie Passport Services with their student’s FERPA passcode before any student information can be released to them.

- Find more information on FERPA at registrar.vt.edu.
- For questions about Hokie Passport Services, go to hokiepassport.vt.edu.
Corps Orientation Events

The Corps will have a few specific events for cadets during your orientation session, and it will be your responsibility to make sure you attend them.

All cadets should plan to arrive no later than 7:30 a.m. at the Lane Stadium parking lot. You will check in and will be issued your room card. Take the shuttle to the Moss Arts Center and drop your gear in your assigned room. Proceed immediately to Haymarket Theater in the Squires Student Center across the street (Alumni Mall) to be seated in time for the Commandant’s Welcome Session at 8:15 a.m.

You can check the schedule of events in the New Student Orientation app, Hokies On Track.

During orientation, you need to complete the following items:

1. Attend the Commandant’s Welcome Session (new cadets and families together).
2. Sign up for your Citizen-Leader Track or Military-Leader Track classes (specific classes are listed in this guide with the information about your track).
3. Be fitted for your Corps uniforms.
4. Tour the Corps residence halls (families), while your new cadet is being fitted for their uniforms.
5. Complete any missing ROTC/Corps paperwork.
6. Join the regimental band, if you have musical experience.
7. Army ROTC only: First-year cadets: Attend the Army ROTC Brief at 1:30 p.m. on Day 2. Transfer new cadets: contact Ms. Mallet for information about on-campus scholarship and your Army classes.

Commandant of Cadets Welcome Session

Maj Gen Randal Fullhart, the commandant of cadets, will address all new cadets and their families on Day 1 at 8:15 am. You must arrive no later than 7:30 am at the Lane Stadium parking lot to check-in and arrive on time for the Commandant’s Welcome.

Resource Fair

The Corps of Cadets will host an information table at the Resource Fair for both Transfer and First-Year Orientation. Please feel free to stop by and ask questions of a current cadet.
Uniform Fittings

All new cadets will need to be fitted for their Corps uniforms.

You will check out of your residence hall between noon and 2 p.m. on Day 2. Bring your gear with you to the Air Force Classroom on the second floor of the Military Building (Building 203 on the campus map) with copies of any missing Corps paperwork.

Army ROTC cadets should first follow the instructions below for the Army ROTC Brief.

Once you have completed all of your Corps paperwork, you will be fitted for your uniforms in the Tailor Shop (also in the Military Building), issued your boots and leather low quarters, and routed to your respective ROTC program (if applicable) to complete paperwork.

You will be able to leave your gear in the Military Building. It should take between 30 and 60 minutes for the uniform fitting and 30 minutes for paperwork. Return to the Air Force Classroom to check out and retrieve your gear, and then you can head to the Moss Arts Center to catch the bus back to Lane Stadium.

Army ROTC Brief, Day 2 at 1:30 p.m.

First-year Army cadets only: On Day 2, report to the second floor of the Old Security Building (M-2, Building 201 on the campus map) by 1:30 p.m. This brief is mandatory for all Army ROTC scholarship recipients and highly encouraged for all Army ROTC-interested new cadets and their families.

After the Army ROTC brief, head to the second floor of the Military Building (Building 203 on the campus map) with printed copies of all Army paperwork and any missing Corps paperwork. You can leave your gear in Room 215, then report to the Air Force Classroom to turn in the required paperwork. Upon completion of the Army and Corps paperwork, you will be directed to the Tailor shop, down the hall, to be fitted for your uniforms.

Transfer cadets: Before your orientation session, contact Ms. Mallet (dmallet@vt.edu, 540-231-4804) to discuss your Army ROTC class placement and on-campus scholarship opportunities.

Corps Residence Hall Tours

All students attending First-Year Orientation will stay overnight in the Corps residence halls, but your family is welcome to go on a cadet-led tour and see a sample cadet room.
The Highty-Tighties

If you are interested in joining the Highty-Tighties, the regimental band, you will have an opportunity to talk with the band director on the afternoon of Day 2 during New Student Orientation. If you decide to join the Highty-Tighties, you should enroll in the one-credit Instrument Ensemble Music class, Music 3314 (CRN: 87715, Instructor: JM Bean). It will meet Monday, Wednesday, and Friday from 5 to 6:30 p.m.

The Highty-Tighties use silver-tone instruments, which are provided. The Highty-Tighties also offer a jazz band, a pep band, buglers, a brass quintet, a string ensemble, and more. You will earn academic credit each semester you are in the regimental band.

Band is your company in the Corps of Cadets; it is not in addition to the Corps. Your academic success is very important. If you effectively use your study hours (the band has the same dedicated study hours as line companies), you will be able to balance your academic major (including engineering) and participation in the band. Why not surround yourself with fellow cadets who share your love of making music?

Our alumni provide a $1,000 first-year stipend to up to 60 new members.

POC
MUCS Jim Bean
■ 540-231-3296
■ jbean88@vt.edu
■ vtcc.vt.edu/band.html
■ YouTube
Required Online Programs (Before New Cadet Week)

All new students are required to complete three online programs before the beginning of academic classes: AlcoholEDU, DiversityEDU, and Sexual Assault Prevention for Undergraduates (previously known as Haven). These programs will be available online starting Aug. 1 at students.vt.edu/onlineprograms.

Complete these before you arrive for New Cadet Week. There is not enough time during New Cadet Week to complete them, and if you do not take this free online training, a hold may be placed on your student account. This will prevent you from enrolling in classes until this training is complete.

Room Assignments

Room assignments will be made after First-Year Orientation ends Aug. 2. Your room assignment will be available online. Check One Campus or StarRez.

- Unforeseen circumstances could require that assignments be changed. StarRez will reflect the most accurate room assignment.
- If the Corps has not received positive intent to enroll as a cadet by Aug. 2, you will not be allowed to enroll in the Corps for the fall semester unless approved by the commandant of cadets.
- This may also trigger the withdrawal policy and you may lose your offer to Virginia Tech.
Company Assignments

Company assignments will be emailed to your VTusername@vt.edu email address by the second week of August. Company and roommate assignments are random for new cadets.

Battalions, Companies, and Training Companies
The regiment is made up of three battalions. Each battalion has four companies, with Band Company divided into two sections. Each new cadet is placed into a training company within a company. This allows new cadets to be full members of the unit and ensures focused, quality training.

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<tr>
<th>1st Battalion</th>
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Sophomore Shuffle
After your first year, you will be shuffled to a new company and battalion for the following reasons:

- To give students broader exposure to different leadership styles
- To equalize the size of each company
- To give students a fresh start as upperclass cadets
- To expand students’ professional networks

Highty-Tighties are shuffled between Band A and Band B, giving them similar opportunities while supporting the operational mission of the band.
Computer and Software Requirements

Computer Requirements
Each college and department has different computer requirements, which can be found at compreq.vt.edu/GetReady/specs.html. Students connect to the Internet in their rooms through an Ethernet cable and connect through wireless when traveling around campus. A long Ethernet cable is useful.

If you need assistance setting up your computer, contact 4Help, the university’s IT personnel, at 4Help@vt.edu, 540-231-4357, or by using your VT Username to log into vt4help.service-now.com.

Software Requirements
All incoming undergraduate students are required to purchase a Microsoft Campus Agreement (CA) Software Bundle. This requirement ensures that all undergraduate students have access to the latest versions of Office and their computer’s operating system. The bundle provides you with upgrades as long as you remain an undergraduate student at Virginia Tech. The Undergraduate Software Bundle will be available for pickup in the Student Services Building during New Student Orientation. During the school year, their office is at 3240 Torgersen Hall. For more information see the Requirement FAQs at itpals.vt.edu/index/softwarelicensingcenter/studentsoftware/swbundles.html or contact Student Software Sales at studentsoftware@vt.edu or 540-231-3969.

Students in building construction, engineering, landscape architecture, the Pamplin College of Business, and the School of Architecture and Design usually have additional software requirements. Contact your college or the Student Software Distribution Office for more information.

Meal Plans
On-campus residents default to the Major Flex dining plan. During New Student Orientation, Dining Services will talk with you about the different plans and you will be able to upgrade to another meal plan through Hokie SPA. Changes are accepted until the day before the dining plans start for the fall semester. Every Monday, you use your meal plan to eat dinner with other new cadets, called Freshman Eats.
NEW CADET WEEK

Getting to Campus

Air Travel
The nearest commercial airport is the Roanoke-Blacksburg Regional Airport (ROA) in Roanoke, Virginia, which is about 40 miles (64 km) northeast of Blacksburg. The airport offers a snack bar, newsstand, and small bookstore. Airlines servicing the airport are Allegiant Air, American Airlines, Delta, and United Airlines.

See Parking Services’ Alternative Transportation page for several options for transportation from regional airports to campus.

If you arrive at the Roanoke-Blacksburg Regional Airport, the Smart Way Bus offers a $4 one-way/$8 round-trip shuttle between the airport and campus. There is no bus service on Sundays. If you will be arriving via the Smart Way Bus on Aug. 17, please email corps@vt.edu.

Hotel Information
Find information as well as directions to campus and hotel information at our Google map link. You will need to arrive between 7:30 and 11:30 a.m. Aug. 17, and you will complete check-in by 5 p.m. Hotels usually have vacancies this weekend. However, families should plan now for reservations for the following weekend for the New Cadet Parade. It’s at 10 a.m. Aug. 24. You will be able to stay overnight with your family and will be due back in your residence hall no later than 6 p.m. Sunday for study hours.

Check-In Uniform

Your prescribed attire for check-in is the following:

- Khaki pants with a brown belt
- A plain, white crewneck T-shirt (different from the v-neck T-shirts for under your uniforms)
- White athletic socks
- Tennis/running shoes

Make sure you wear a belt and your shirt is tucked in. Male cadets must be clean-shaven before arrival. All cadets must remove all piercings before arrival.
Haircuts

It is not necessary to get a haircut before reporting. All male cadets will receive a “zero” haircut during check-in. Please bring $12 cash for a haircut (exact change: $11 for the haircut + $1 tip) to pay the barber.

Female cadets may choose one of two options:

- Before arrival, cut your hair short enough that it will not touch the bottom of your shirt collar.
- Pin your hair up in a bun or braid so that it does not touch the bottom of your collar. All hair ties, barrettes, and accessories must match your hair color. During New Cadet Week, female upperclass cadets will show you how to arrange your hair to meet the uniform standards.

Check-In Unloading & Move-In Plan

The arrival of an entire class in a short amount of time requires a solid plan and the cooperation of all involved.

Sign Up for an Arrival Time

To best use our available unloading areas, we have designated nine half-hour blocks between 7:30 and 11:30 a.m. to stagger arrival times and mitigate congestion.

Sign up for a time to arrive via the link in the Canvas course.

You can only choose one arrival time and you cannot change it later. Each block has 55 openings. Once a block is full, it is no longer available. If you are unable to sign up online, please contact LTC Mariger at corps@vt.edu to arrange a time to arrive. All cadets must arrive Aug. 17.

Arrive at your Designated Time

Arrive as close as possible to the beginning of your designated arrival time. We will send you a confirmation email with your arrival time printed on a parking pass to put in your vehicle’s window when you check-in.

Unload in Designated Area

When you are notified of your room and company assignment, it will include your building assignment. Because of possible changes to the move-in plan over the summer, the commandant of cadets will brief any adjustments to the plan at orientation.

More information will be available via a webinar later in the summer.

Alumni Mall Unloading

The unloading area for the Corps residence halls will be in the circle driveway in front of the Moss Arts Center and along Alumni Mall. Access Alumni Mall from North or South Main Street.

Do not use Drillfield Drive. At your assigned arrival time, arrive at the Main Street entrance to Alumni Mall with your parking pass displayed. Cadre will check you in and direct you to an open location to unload.
Unload Quickly
Unload as quickly as possible. Prior to arrival, use masking tape and a permanent marker to mark all your boxes and appliances with your first and last name, building, company, and room number. It will also help if you group your gear into piles. You should bring a tarp in case it rains during move-in and consider bringing a hand-truck/dolly marked with your family name to assist with move-in.

Cadre can assist with some of the heavier items to get them to the front door of the residence hall. However, your family is expected to do the bulk of moving your gear. It is important that you pack light and your gear is well marked prior to arrival.

Parking for Check-In
Once all of your gear is unloaded from your vehicle, you and your family will split up.

New cadets: Proceed to check-in in Torgersen Hall. You should have your
1. $100 check made out to “Virginia Tech Foundation” for cadet activities
2. Your cellphone (for only your family to call you)
3. Male cadets only: $12 cash for a haircut

You will reconnect with your family in your room once you have completed check-in, which takes about 90 minutes if you do not need to be fitted for your uniforms.

Family: After unloading and before moving gear into the building, move your vehicle to a parking lot for the remainder of the day. Free university parking may be found in the North End Parking Garage (free unless a Moss Arts Center event is taking place), Lower Stanger, and Perry Street parking areas. A university parking pass is not necessary on weekends.

After parking, your family should move your belongings into the residence hall and can help set up your room.

Family are free to leave and pick up items, go to lunch, etc. until 1:30 p.m. Your family will be able to call you to check on your progress and return time.

Be aware that signing up for the 11 a.m. arrival times means that you may not get back to the room until almost 1 p.m. and you may not have time to eat lunch with your family. Your family may need to bring lunch back to the room for you.
There are several locations in the immediate area for lunch, including D2 (Dietrick dining hall on campus). The current price in the dining halls for lunch is $11.95 per person.

All families must depart the residence halls by 1:30 p.m.

Families should say their goodbyes, exit the residence halls, and proceed to the deputy commandant’s briefings no later than 1:30 p.m. while new cadets begin their training. Families should not be late to the briefings.

New Cadets Arriving Alone
Let the Corps recruiting staff know you will be arriving alone prior to check-in day by emailing corps@vt.edu. You should follow the same unloading directions. Let the cadre in the unloading area know that you are alone and will need assistance parking your car.

Make sure you have already purchased your parking pass for the year and placed the hangtag in the window. You will not have a chance to return to your car during New Cadet Week.

You will move your car from the unloading area to the Duck Pond Road Lot (“the Cage”) with a cadet following in a Corps vehicle. The cadet will give you a ride back to Torgersen Hall to begin the check-in process.

Do not forget to bring your check for $100 made out to the “Virginia Tech Foundation” for cadet activities, your cellphone, any missing Corps or ROTC paperwork, and $12 for a haircut for male cadets.

New Cadets Arriving by Smart Way Bus
Contact the Corps Recruiting Office at corps@vt.edu as soon as you have confirmed your travel plans. You must arrive on campus between 7:30 and 11:30 a.m. Aug. 17.
<table>
<thead>
<tr>
<th>Time</th>
<th>Location</th>
<th>Activity</th>
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| 7:30-11:30 a.m. | Pearson or New Cadet halls                                               | ■ Cadet: Check in and proceed to Torgersen Hall with $100 check and $12 cash for haircut  
■ Family: Move in |
| 12-1:30 p.m.    | Blacksburg area (Dietrick Dining Hall will be open)                      | Cadet and family: Lunch and say goodbyes before 1:30 p.m.                                                                                       |
| 1:30 p.m.       | Pearson or New Cadet halls                                               | ■ Cadet: Begin training  
■ Family: Depart for the deputy commandants’ addresses. All family must leave the residence halls.                                           |
| 2-3:30 p.m.     | Varied                                                                   | ■ Cadet: Training  
■ Family: Deputy commandants’ addresses. Locations will be posted on signs outside the residence halls.                                        |
| 3:30-4:30 p.m.  | Squires Student Center, Commonwealth Ballroom                             | ■ Cadet: Training  
■ Family: Commandant and ROTC professors address parents                                                                                       |
| 4:30-4:45 p.m.  | Upper Quad                                                               | Cadet and family: Proceed to Upper Quad for new cadets’ first formal retreat                                                                    |
| 4:45-5 p.m.     | Upper Quad                                                               | Cadet and family: Formal retreat                                                                                                               |
| 5:05 p.m.       | Upper Quad                                                               | ■ Cadet: Proceed to dinner  
■ Family: Depart                                                                                                                                   |
Corps Fees

There are a few additional fees for cadets. Three of these four costs are only for New Cadet Week and total $198.05 for male cadets and $186.05 for female cadets. The fourth cost, the uniform fee, recurs annually for all cadets and totals approximately $300 each year.

1. One-time Corps Fee: A $100 check, payable to “Virginia Tech Foundation” and submitted at New Cadet Week check-in for cadet activities.

2. Male cadet haircuts: $12 in cash ($11 for haircut + $1 tip, bring exact change), given to the barber during check-in.

3. Early Meal Fees: The Bursar’s Office will charge $86.05 to each student’s account in the fall semester to cover the meal costs during New Cadet Week before meal plans are active.

The academic year meal plan begins with breakfast on Aug 21. You will be billed an “Early Meals Fee” through the Virginia Tech Bursar’s Office for your New Cadet Week meals before the academic year meal plan begins. The Early Meals Fee can be paid with the same way as your tuition bill.

4. Uniform Fee: Approximately $1,100 per cadet will be billed to ROTC cadets through their student account by the Bursar’s Office in the spring semester. However, a cadet who remains in the ROTC program will only pay approximately $300 for their uniforms each year.

- Approximately $1,100 is offset by a federal commutation processed through each student’s ROTC program; a cadet’s exact commutation varies slightly by program.
- ROTC programs pay the commutation by direct deposit directly to the student, and the student must pay the full bill posted to their student account by the Bursar’s Office.
- Citizen-Leader Track cadets are only billed $300 to their student account through the Bursar’s Office (the commutation is accounted for before the bill is posted).
- Full amount (approximately $1,100) is charged to cadets who leave the Corps before the commutation is paid or before the completion of the academic year.

Phones During New Cadet Week

You will be allowed to carry a cellphone and accept a call from your family to tell them your location and estimated return time to the residence hall until 1:30 p.m. of check-in day. After that, cellphone and smartwatch use is not allowed during New Cadet Week, but you must keep your cellphone on-campus in case you need to access your student accounts (i.e., for international or make-up orientation). You will store your cell phone in a sealed envelope during New Cadet Week.

Cellphones and smart watches are authorized during the school year, after the New Cadet Parade.
What Happens During New Cadet Week

The purpose of New Cadet Week is to get the newest cadet class up to speed prior to the beginning of classes. Activities build mental and physical strength. University knowledge will be covered, including a general campus tour, a library tour, briefings on university and cadet honor codes, and an introduction to some of the university's services.

Throughout New Cadet Week, your parents can follow your progress as a class through the commandant’s Facebook page, which will be updated daily with photos. You will not have access to electronics, including phones and watches, during this first week. You will not be allowed food in your room, other than bottled water. Ask your family to wait to send food care packages until after New Cadet Week.

Your general daily schedule will include a 5:45 a.m. wakeup, daily briefs, drill and manual of arms practice, the obstacle course and rappel tower (weather permitting), hygiene time, and bed by 10 p.m. Most of the week's focus is preparation for the New Cadet Parade on Saturday.

Medical Readiness

All cadets are asked to complete a sports physical or provide a DODMERB Letter of Qualification. If you are considering joining an ROTC program and you have a medical issue, you should check with your ROTC about the likelihood that you might be medically disqualified to participate. In the past, cadets with allergies to bee stings, a prescribed inhaler after age 12, and knee surgeries have found it difficult to qualify.

All cadets who are contracted or who earn an ROTC scholarship, must pass two DODMERB physicals: the first when they are selected for an ROTC scholarship and the second before they commission. You can find more information about the DODMERB Qualification process at dodmerb.tricare.osd.mil/FAQs.aspx.

It is not an official source, but you can check the Service Academy Forum for more information about what has been decided before at serviceacademyforums.com/index.php. For Naval ROTC midshipman, see the link to “Appendix A” at http://www.nrotc.navy.mil/physical_requirements.html. In general, consult the Department of Defense Instruction 6130.03 disqualifying conditions list at http://bit.ly/2GERTSU.

Physical Fitness

You should arrive in August in good physical condition and ready to meet the demands of physical training in the summer heat. It will be much easier to learn and enjoy meeting your buds (fellow new cadets) if you are not physically drained. You should be able to run 1.5 miles before you arrive. By Friday of New Cadet Week, you will participate in a 1.5-mile regimental run around the Drillfield (in your athletic shoes).
Tips for getting ready for New Cadet Week

(Nota: You should consult with a physician before starting any exercise program.)

- Drink a lot of water and get yourself hydrated, especially in the week before you arrive on campus. As a guideline, consider drinking a quart of water a day. Don’t underestimate the effects of the summer heat during New Cadet Week.
- Cut back on caffeinated drinks over the summer. You will not be allowed soda or coffee during New Cadet Week.
- Get used to going to bed by 10 p.m.
- Develop a plan to improve your physical fitness with short-term and long-term goals. Remember, you don’t need to be an athlete to complete New Cadet Week, you just need to get in and stay in shape.
- Set six-week goals for improving your sit-ups, push-ups, and run and practice them daily.
- Find a friend to workout with, especially if you will be on-campus this summer for STEP or Summer Academy.
- Overall, just stay positive and stick with it.

You will be on your feet and moving around most of the day. Care of your feet is critical to finishing New Cadet Week successfully. You will receive your boots and shoes during orientation in July. Break them in before New Cadet Week. Read the Footwear Guide.

We cannot stress enough the importance of breaking in your footwear before your arrival. Your feet need time to adjust to closed-toe footwear after sandals and flip-flops all summer!

Your first year will be demanding, both mentally and physically. This is a senior military college; come expecting a military environment. Be prepared to learn and to push yourself. However, know you will not be alone — your buds (fellow first-year cadets), cadre (junior and senior cadets assigned to train you), the Corps, and ROTC staffs are here to help you succeed. The sense of accomplishment you will feel after the New Cadet Week Parade, Red Phase, the Caldwell March, and your first year will make every moment worth it!

New Cadet Parade

This year’s New Cadet Parade will be at 10 a.m. Aug. 24 on the Drillfield. Family members are encouraged to return to campus for the parade and see what new cadets have learned in one intensive week.

New cadets will be able to stay overnight with family members after the parade and will return to the residence halls by 6 p.m. Sunday. You will have worked hard during New Cadet Week and will welcome some time away from the residence halls, including a good meal, a chance to do laundry, and time to relax with your family. If your family is unable to return, we recommend you take the time to eat off campus with one of your buds’ families. If your family is able, please consider taking one of your buds whose family was unable to return with you to eat a meal or even stay overnight with your family. Please note: Many academic departments hold a mandatory meeting for students on Saturday afternoon or Sunday, before classes start on Monday.

New cadets can be picked up from the residence halls after the New Cadet Parade ends and all rifles have been turned in. Your family will not be allowed into the residence halls during this process, but you will be able to meet them outside once your cadre dismisses you. While you are on family pass with your families and buds, the upperclass cadets will move into the residence halls.
You are released to your family or "adopted" family on family pass, which means you must stay within 50 miles of Blacksburg and return by 6 p.m. Sunday. You may wear casual clothes while in a hotel, but must depart and return in Hokie Bag (khaki trousers and issued maroon polo) and must wear Hokie Bag when out in public.

Returning to Campus

Study hours start at 6 p.m. Sunday. You should eat dinner before returning, because you will not have an opportunity to eat after returning to the residence hall. Say your goodbyes outside and move your laundry and any other items to your room on your own (or obtain help from your buds). You will need to render proper greetings (not sound off) to upperclass cadets outside of the residence halls.

4Help staff will be going to all new cadet rooms after 6 p.m. Sunday to assist with computer-set up. However, expect to return to a military environment when you return on Sunday. Classes begin on Monday.

MAIL

U.S. Postal Service letters and packages are delivered to Owens Hall. Students receiving a letter or package will receive email notice from the mailroom to come and pick it up from Residential Mail Services in Owens Hall.

During New Cadet Week

Residential mail services are not available until classes begin. However, your family will be able to mail letters to the Commandant’s Office for delivery to you during New Cadet Week. Ask them to wait to send boxes of goodies or care packages until after the New Cadet Parade on Aug. 24. You will receive your mailed packages during New Cadet Week, but unless they contain medication, you will not be allowed to open the contents until after the New Cadet Parade.

New Cadet First M. Last
X Battalion X Company
Room # Residence Hall
141 Lane Hall (0213)
280 Alumni Mall
Blacksburg, VA 24061

After New Cadet Week

After New Cadet Week, cadet mailing addresses will change to the street address of the residence halls. Mail will be delayed if it is received in the Commandant’s Office and must be picked up by your chain of command to be delivered to you.

Cadet’s Name
Pearson Hall, Room #
260 Alumni Mall
Blacksburg, VA 24061-9513

Cadet’s Name
New Cadet Hall, Room #
310 Alumni Mall
Blacksburg, VA 24061-9502

Packages

UPS, FedEx, and DHL assign specific drivers to campus. Those drivers have Hokie Passport ID cards to access the residence halls during normal delivery hours. These packages are delivered to the student’s door. Other third-party deliveries are not allowed into the residence halls.
Required Classes

Your fall semester total of the Corps Laboratory and your ROTC/Citizen-Leader Track classes will be four to five credit hours. With three successful leadership positions in the Corps of Cadets, in addition to a few additional courses over eight semesters, you can earn a minor in leadership studies.

You will automatically be added to MGT 1945 (CRN: 87288, Instructor: E Humphrey) for the fall semester. It is a two-credit laboratory and an integral part of your leader development. It meets Thursdays from 3:30 to 4:45 p.m. and some Mondays from 7 to 9 p.m.

You will take a Corps Lab each semester, unless there is an unavoidable academic conflict. Leave room in your schedule for this course, and verify it is on your schedule when you meet with your academic advisor during orientation.

Room Phones

Standard cadet rooms do not have landlines. Resident advisor rooms do have landlines for emergency communication. Hard-wired emergency phones that connect directly to the Virginia Tech Police Department are throughout the residence halls. If you want to choose a local wireless company, most of the major carriers are available in the New River Valley.

Laundry

Cadets are responsible for their own laundry at the self-service facilities on campus. Students may use coins or their Hokie Passport accounts to pay for the machines. One load of wash is currently $1.75 and one cycle of drying is $1.50, and the washers use high efficiency (HE) laundry detergent.

Dry Cleaning

A Cleaner World offers a cadet drop-off/pick-up site on the first floor of the Military Building for uniform pieces that require dry-cleaning (wool blouse, etc.) Other dry-cleaning services are available in town.

A Cleaner World can provide uniform storage over the summer. There is no additional charge, but there is a charge for the dry cleaning of all of the uniforms prior to being returned.

Cars

First-year cadets are permitted cars at Virginia Tech, but new cadets are discouraged from bringing a car unless it is necessary to attend National Guard or Reserve duty. The on-campus resident permit allows parking only on the right side of Duck Pond Road Resident Lot (also called the Cage, about 1.25 miles from Upper Quad), and the resident section of the Stadium Lot. Parking is not permitted in the Stadium Lot at specific times, including before home football and basketball games.

New cadets will not have many opportunities to use a car before Thanksgiving. We recommend new cadets leave their cars at home for the first semester and re-evaluate bringing one to campus after Thanksgiving.
Bicycles

As a new cadet, you are discouraged from bringing a bicycle to campus. Cadets are not allowed to stow their bicycle in the residence halls. Bicycles must be secured to an outdoor bicycle rack. A bicycle would only be for recreational use, there is only one uniform in which cadets can ride a bicycle. All bicycles must be registered at police.vt.edu.

Internet Access

All rooms have an Ethernet port for each resident, which is included with the room price. Study lounges have Wi-Fi. Wireless access is also available widely across campus.

Passes, Leaves, and Holidays

All cadets have the same holidays as the rest of the university, including Fall Break (Friday only, must request leave for a three-day weekend), Thanksgiving, Winter Break, and Spring Break. New cadets are required to be in their residence halls or on campus studying by 7 p.m. Mondays through Thursdays unless they have secured pass or leave.

All cadets are required to return by 6 p.m. Sundays for Evening Call to Quarters (ECQ aka study hours). New cadets will occasionally be given pass on Friday and/or Saturday evening that expires at a time designated by their chain of command.

New cadets are authorized up to two leaves per semester. The purpose of limiting leaves and passes for new cadets is to assure the students begin good study habits.

Leave

Cadets can request authorization to travel outside of a 50-mile radius of Blacksburg by requesting leave. Leave is not restricted to any specific weekend or days of the week, but it requires additional substantiation and approval if it occurs during weekdays or during mandatory Corps events (football games, formal events, training, etc). In the event of a family or personal emergency, emergency leave can be requested through your deputy commandant once you receive your room and company assignment.

Pass

Pass is the authorization of a cadet to be away from campus during evening and night hours, while remaining within a 50-mile radius of Blacksburg. The most common type of passes used by new cadets are:

- Family Pass: Authorization to leave campus overnight on a weekend (back by 6 p.m. Sunday) or during evening hours on a weekday (back by 11 p.m.) to be with visiting family within 50 miles of Blacksburg. Family members are defined as parents, step-parents, grandparents, aunts, and uncles. Exceptions for visits by siblings as the only family member require approval by the deputy commandant. Family Pass can be taken on closed weekends, once the cadet has completed his or her Corps requirements (for example, after a football game).
- R-Pass: Authorization to travel on the immediate vicinity of campus for religious gatherings. R-Pass that conflicts with mandatory Corps events requires approval by a deputy commandant.

Extracurricular Activities

Can I Play Sports as a Cadet?

Your first year is a transition year, but if you are able to play at the highest level at Virginia Tech (either varsity or club),
you may participate your first semester. If you have been selected for a team, be sure to inform the Corps Recruiting Office and your deputy commandant as soon as possible.

**Other Activities**

One of the advantages of being in the Corps is the opportunity to participate in the variety of activities available on a civilian campus. If you earn a 2.5 GPA or higher your fall semester, you may add a Corps extracurricular activity for spring semester with the approval of your deputy commandant. Corps organizations include:

- Gregory Guard (precision rifle drill team)
- Color Guard
- Skipper Crew (responsible for firing our cannon)
- Conrad Cavalry (working with horses)
- Rangers (Army)
- Armed Forces Special Operations Physical Training through Air Force (open to all ROTC cadets)
- Eagle Scout Association

After your first year, you may participate in any of the hundreds of student organizations at the university with permission from your deputy commandant and with a GPA of 2.0 or higher. Cadets have been presidents of their sororities or fraternities, volunteered on the Virginia Tech Rescue Squad, and served with the Student Government Association.

**Health Insurance**

The university strongly recommends health insurance coverage. The student health fee does not cover emergency room visits, hospitalization, and specialist care. To save money and hassle at a critical time, please check your insurance plan and determine the in-network providers and primary care managers in our area prior to coming to school. If your parents do not cover you under a health insurance policy, the university offers group rates through Aetna. Watch for updated information about the undergraduate health insurance offered.

**Schiffert Health Center**

The on-campus health center provides students with care that is both preventative and curative. Services include care for acute illnesses and injuries, as well as chronic conditions.

Appointments can be made by calling 540-231-6444 or through the Online Student Health Portal. If you have an urgent need and no appointment, the center does have a triage system where you can talk with a care provider who will advise you, refer you for same-day care, or suggest a scheduled appointment.

There are multiple urgent care centers in the area, as well.

**Health Education**

There are many concerns that you may have during your time at Virginia Tech, including learning about various health concerns, such as sexually transmitted diseases, ways to stop smoking, or how to eat right. Virginia Tech’s Health Education at Schiffert Health Center is committed to providing you with the resources necessary to gain as much knowledge about any health concern you may have.

**Insurance and Billing**

The student health fee, included in each year’s tuition, covers the majority of services provided by Schiffert Health Center, unlimited visits, and most laboratory procedures. Some services require a minimal charge.
Hokie Student Code of Conduct

All students at Virginia Tech should read and understand the Virginia Tech Student Code of Conduct in the Hokie Handbook at hokiehandbook.vt.edu prior to arrival.

For student owned weapons/ammunition, page 34 of the Hokie Handbook states: Unauthorized possession, storage, or control of firearms or weapons on university property, including storing weapons in vehicles on campus as well as in the residence halls. Furthermore, ammunition cannot be stored in any residence halls on campus. (Note: Virginia Tech Corps of Cadets’ weapons (rifles) are governed by the Virginia Administrative Codes. Please refer to 8VAC105-20.)

In addition, new cadets should know, since they are more likely to use knives for their outdoor training, knife blades should not exceed 4 inches and cannot be switchblades.

Transitioning to Cadet Life

Transitions in life are stressful, and going away to college is a major one. Remember that it is just a matter of re-establishing habits. Greeting your fellow cadets and room inspections will quickly become new habits for you. Sounding off and dragging will become second nature to you. It all serves a purpose, one that is worth learning and can change your future for the better.

We highly encourage you to give it some time to settle in before making a decision to stay or go, especially during the first two weeks when life is very hectic and different from high school. The decision you make will affect a semester of your college life. Nevertheless, occasionally cadets need to resign for various reasons.

During Red Phase, the withdrawal policy below applies and you will be required to leave Virginia Tech and return in the spring. You will start the process by talking with your cadre sergeant. If it is after Red Phase, you should start with your fire team leader.

Withdrawal Policy

It is university policy that any first-semester cadet (including off-campus transfer cadets) who wishes to leave the Corps before the last day to resign without a grade penalty (Monday, Oct. 7 this year, as outlined in the Undergraduate Catalog, under the “ROTC Program” link, “General Rules Governing the Cadet Lifestyle”) must also withdraw from the university for the remainder of the fall semester. He or she may return as a civilian student in the spring semester without having to reapply for admission to Virginia Tech. He or she will be required to pay the entire cadet uniform fee upon departure.
The following furniture dimensions are provided for your planning purposes:

- Desk: 24.5 inches deep (38 inches when expanded), 78 inches long, 28 inches high
- Under sink (pipes do extend into this area): 32 inches across, 28 inches tall, 22.5 inches deep
- Storage cabinet: Outside top is 32 inches across and 22.25 inches deep. Top to ceiling is 45.5 inches.
- Inside storage cabinet top shelf: 32 inches across, 10.25 inches tall, 20 inches deep
- Hanging storage area: 32 inches across, 67.5 inches tall, 20 inches deep
- Mattress: 38 inches wide, 80 inches long, 7.5 inches deep

We require all new cadets to have white sheets. Standard, twin sheets will fit the Corps mattresses.
Uniform Policy

The cadet uniform is university property and issued to you for use as a cadet student. If that status is terminated, by resignation or dismissal, you will be required to return the uniforms, cleaned and pressed, to the Tailor Shop, and you will owe the entire annual uniform fee, even if you only spend one day in the corps.

Make sure you read and understand the Uniform Policy you will sign as an assignment in the New Cadet/ROTC Paperwork on Canvas.

New Cadet Uniform Issue 2019-2020

Initial Issue

1 Garrison Cover (optional)  
1 Blue Cover  
1 White Cover  
1 All-Weather Coat  
1 Black Windbreaker  
2 White Shirts  
2 White CNT Trousers  
2 Gray Trousers  
1 Multi-Cam Cover

2 Multi-Cam Shirts  
2 Multi-Cam Trousers  
1 PolyPro Shirt  
1 Sand T-Shirt  
1 pair Combat Boots  
1 pair Low Quarters, Leather  
1 Maroon LS Shirt  
1 Sweatpants  
1 Sweatshirt

Accessory Kit

2 Blouse Collar Insignia  
1 Brass Waist Plate  
1 Brass Breast Plate  
1 Brass Cap Device  
1 Raincoat  
2 Windstraps  
1 Black Tie

1 pair White Cotton Gloves  
1 Tan Web Belt with Buckle  
2 Corps Crests  
2 White Collars  
1 Canteen and Cover  
1 Pistol Belt  
1 pair Cross Belts

2 Black PT Shorts  
3 Gray T-Shirts  
3 Sand VTCC T-Shirts  
1 Bathrobe  
1 Gray Blanket  
1 Blouse  
2 Gray Short-Sleeve Shirts (Highty-Tighties only)  
1 Accessory Kit

Second Issue

1 Black Parka  
1 Black Belt Buckle  
1 pair Black Leather Gloves, Dress  
1 pair Black PT Gloves  
2 White Shirts  
2 Gray Long-Sleeve Shirts

1 White CNT Paletot and Trouser  
1 Dress Uniform Brass  
1 pair Shoulder Boards and Crests  
2 pair Shirt Epaulets Rank  
1 Overcoat  
1 White Mess Jacket (women)

1 White Blouse with Tab (women)  
1 White Skirt (women)  
1 Gray Skirt (women, optional)  
1 pair Black Pumps (women)  
1 Gold Cummerbund (women)
Footwear Guide

I have been issued one (1) pair of Coyote Brown Combat Boots and one (1) pair Black Leather Low Quarters by the Tailor Shop. If I decide not to join the Corps of Cadets, I understand that I will be billed by the Virginia Tech Accounts Receivable Department for the boots and shoes. The amount will be $71.05 for the boots and $99.25 for the shoes. Virginia sales tax will be added.

Important notes:

1. Once boots and shoes have been worn, it is not feasible to swap sizes. Therefore, it is important that the sizes you have selected fit correctly. Replacements will be at the cost listed above.
2. Proper fit and break-in are required to prevent blisters during New Cadet Week and the start of classes.
3. If you return to school without the boots and shoes, they must be shipped next-day-air to you. The Tailor Shop does not have the inventory to lend boots and shoes.
4. Should you request to exchange size via mail, shipping charges will be added to your Accounts Receivable Account.

You will sign a form stating this when you are issued footwear.

Uniform Shoes & Boots

The boots you are being issued are lightweight jungle style boots. This style will help reduce foot problems from the start. If you follow the suggestions below, you will reduce your chances of major problems during New Cadet Week.

Find the style of socks that you are most comfortable wearing. These should provide cushioning between your foot and the boot while keeping your foot snug inside the boot. The heel is a common problem area for blisters, and you should ensure that you have a proper fit here. Boot socks can be black or olive drab.

The more you wear the boots before returning for New Cadet Week, the better your feet will deal with the demands of the week. As a precaution, bring moleskin. This will help relieve some of the discomforts of blisters in the event they occur. You will receive instructions on care and maintenance during New Cadet Week.

Do not forget to pack your boots for the return to campus!

Black Leather Shoes (aka Low Quarters)

The low quarters you are being issued when you attend orientation are black leather dress shoes. You will need to follow the guidelines below to achieve the best results for breaking in the shoes and to minimize foot problems when you arrive back to campus for New Cadet Week and the start of classes.

DO NOT ATTEMPT TO SHINE. This is very important. You will receive proper training when you return.

Find the style of socks that you are most comfortable wearing. These should provide cushioning between your foot and the shoe while keeping your foot snug. The heel is a common problem area for blisters, and you should ensure that you have a proper fit here. Dress socks must be black.

The more you wear the shoes before returning for New Cadet Week, the better your feet will deal with the demands of the week and the start of classes. As a precaution, bring moleskin. This will help relieve some of the discomforts of blisters in the event they occur. Wear as much as you can, but take extreme caution as not to scuff or scratch the leather. When wearing the shoes, do not drag the heel and wear it down as you walk.

Do not forget to pack your low quarters for the return to campus!
The Cadet Packing List is also under “Resources” on the Corps website. Find details about the items on the packing list on our Pinterest boards.

**Clothing**

- 1 Pair    Dress shoes, brown (i.e. oxfords)
- 1 Each    Belt, brown
- 1 Each    Belt, black
- 2 Pair    Khaki trousers, tan (Docker-style. No cargo pockets. Tan khaki.)
- 6 Pair    Dress socks, black
- 12 Pair   Boot socks, black, mid-calf or higher
- 12 Pair   Athletic socks, white, no logos or color showing, cover ankle (between half calf and ankle)
- 12 Pair   Underwear (at least 3 must be white or nude colored)
- 3 Pair    Underwear, black (Air Force ROTC only)
- 12 Each   T-shirts, white, V-neck
- 3 Each    T-shirts, any color (for personal physical fitness)
- 3 Pair    Shorts (for personal physical fitness)
- 1 Pair    Shoes, athletic/running
- 2 Sets    Sleepwear/pajamas (personal preference)
- 1 Each    Wrist watch, professional in style (conservative black band)
- 1 to 2    Sets Civilian clothing for travel on pass/leave (that’s all you will need until spring semester)
- 1 Pair    Low quarters, leather, black (issued by Tailor Shop, just a reminder to pack them)
- 1 Pair    Boots, leather, coyote brown (issued by Tailor Shop, listed to remind you to pack them)
- 1 Each    Swimsuit

**Personal Hygiene**

- 1 Each    Toothbrush
- 1 Each    Toothpaste
- 1 Each    Floss
- 1 Bottle  Shampoo/conditioner
- 1 Each    Body wash/soap
- 1 Each    Emergency self-care bag, optional
1 Pair  Shower shoes
1 Each  Deodorant
1 Each  Lotion
1 Each  Lip balm

Emergency Self-Care Bag
(optional, as recommended by Schiffert Health Center)

救灾包

1 Copy  Home doctor and dentist contact information
1 Copy  Insurance card
1 Each  Prescription and dose of EpiPen (if applicable)
1 Supply  Contacts, case, solution, and extra glasses (if applicable)
1 Supply  4-5 months of long-term medications, with prescription
1 Supply  Other personal medications, with prescription (if applicable)
1 Tube  Antibiotic ointment/cream
1 Box  Bandages/gauze pads
1 Bottle  Antacid
1 Bottle  Benadryl (if you suffer from seasonal allergies)
1 Each  Digital thermometer
1 Bottle  Acetaminophen
1 Each  Bug bite remedies
1 Each  Antiseptic
1 Bottle  Cough syrup and/or lozenges
1 Package  Cold medicine
1 Set  Manicure Set (tweezers, nail clipper, etc.)
1 Bottle  Sunscreen

Room

1 Each  Pillow, white
12 Each  Hangers, heavy-duty (metal or wooden)
2 Sets  White twin sheets (fitted, flat, and a pillowcase), must fit (tautly) a 38”W x 80”L x 7.5” deep mattress
2 Sets  White towels (bath, hand, and washcloth)
1 Each  Blanket, comforter, or sleeping bag (any color/type)
1 Each  Surge protector (a longer cord is better, 6’ to 9’)
1 Each  Small, desk-side wastebasket, with lid and bags (no more than 13 gallons)
☐ 2 Each Large plastic storage bins/containers (lightweight, any color, stored on top of wardrobes)
       Space on top of cabinet: 32” across, 22.25” deep, cabinet top to ceiling: 45.5”)
☐ 1 Each Desk lamp (not halogen)
☐ 1-2 Sets Plates, bowls, utensils, mugs (microwaveable)
☐ 1 Each Plain alarm clock (no music capability: no radio/iPhone/iPad/other connections)
☐ 1 Each Small water pitcher or water bottle (optional)

Professional Materials
☐ 1 Each Computer (see compreq.vt.edu for specifications by major)
☐ 1 Each Printer, Printer ink (It is not recommended to share with roommate/s)
☐ 1 Each Black backpack, small or no visible logo (see Corps Pinterest board for examples)
☐ 1-2 Reams Printer paper
☐ 1-2 Each USB drive
☐ 1 Set Software (Purchased through the university: Undergraduate Software Bundle and other college specific requirements)
☐ 1 Set General school supplies (notebooks, binders, folders, pens, pencils, highlighters, calculator, stapler, scissors, etc)

Cleaning Supplies
☐ 1 Kit Shoe shine kit (polish, brush, etc)
☐ 1 Each Hand soap (with dish, if bar soap)
☐ 1 Each Sponge
☐ 1 Each Old toothbrush (for shoes)
☐ 1 Set Dusting tools (Pledge, rags, Swiffer, etc.)
☐ 1 Each White laundry bag (one is issued, can also bring a second one if desired)
☐ 1 Bottle High Efficiency (HE) laundry detergent (softener, if desired)
☐ 1 Bottle Laundry stain remover
☐ 1 Each Iron
☐ 1 Each Ironing board, full size (may coordinate with roommates for only one per room, if desired)
☐ 1 Bottle Ironing starch (i.e. Faultless Heavy Starch)
☐ 1 Set Q-tips and cotton rags
☐ 1 Each Portable stain remover (i.e. Tide to Go Pen)
☐ 1 Bottle Multi-surface cleaner
☐ 1 Bottle Dishwashing soap
☐ 1 Bottle Window/glass cleaner
All Cadets

A majority of these items are sold together in a “Cadet Box” through the VT Bookstore. It is optional to purchase the box from the VT Bookstore, or you can buy them individually. But you should make sure you have all of these items.

- 1 Bottle Edge dressing (optional)
- 1 Each Broom (may also opt for an additional Swiffer WetJet + pads)
- 1 Can Shoe polish, black (Kiwi brand will be in the box)
- 1 Each First Aid Kit, basic
- 1 Each Dry erase marker, fine, black (optional)
- 1 Each Door Stop (wooden preferred, rubber tends to breakdown)
- 1 Each Dry erase eraser (optional)
- 1 Bottle Dry erase cleaning spray (optional)
- 1 Each Sewing kit
- 1 Each Mini or regular size lint roller
- 1 Each China marker/grease pen
- 1 Bottle Metal Polish (Brasso and Mothers are popular brands)
- 1 Each Bic mini lighter
- 1 Box Pens, retractable, black
- 1 Each Umbrella, black
- 1 Each Memo (fit in pocket) notebook, black, waterproof
- 1 Box Q-tips
- 1 Bag Cotton balls
- 1 Each Brush, shoe shine
- 1 Pack 3x5 index cards, ruled
- 1 Pack Safety pins
- 1 Each Water bottle
- 1 Each Marker, permanent, black
- 1 Pack 3x3 Post-it-notes, yellow
- 1 Each 5-inch pointed scissors
- 1 Set Shirt stays (for examples and where to buy, see Corps Pinterest boards)
- 3 Sheets Hat plastic (available individually or in Cadet Box; sold exclusively at VT Bookstore)
- 1 Package Dr. Scholl’s mole foam/moleskin
- 1 Each Storage box, cardboard (Cadet box that the kit comes in, not necessary to buy individually)
- 1 Each Cloth, microfiber
- 2 Rolls White/Light Tan Masking Tape (1.88 inches x 30 yards)
- 1 Bottle Baby Powder
- 1 Each Pool Noodle (optional, any color). To protect your head from the metal edge of the bed when you stand up

### Women
- 1 Kit Hair supplies for bun and ponytail, matching hair color (ties, pins, barrettes, spray, gel, etc.)
- 7 Each Sports bra, white
- 2 Each Nylons, skin-tone
- 1 Supply Feminine hygiene products
- 1 Pair 1/8-inch gold, silver, or pearl ball earrings (optional)
- 1 Set Professional business attire (optional for religious services; required for Citizen-Leader Track)
- 3 Each Compression shorts, black (optional)
- 1 Each Plain, black purse (optional)
- 1 Set Cosmetics, skin-tone, conservative (optional)

### Men
- 1 Each Razor, electric or disposable (package of 10 or more for razors or replacement heads)
- 1 Bottle Shaving cream
- 1 Each Professional business attire (optional for religious services; required for Citizen-Leader Track)
- 3 Each Compression shorts, black (optional)

### Share With Roommates
- 1 Each Refrigerator (no more than 4.5 cu.ft., 120 Volts, 2 amps)
- 1 Each Microwave (less than 1000 watts)
The decor of a cadet’s room is limited within the privileges of each class. First-year cadets are not allowed to move furniture or add significant items to the room. Specific items that first-year cadets are NOT authorized include, but are not limited to:

- A desk chair (other than the chair provided by the university)
- Towels any other color than white
- Posters
- Floor lamps
- A personal bathrobe (other than the robe issued by the Tailor Shop)
- Rugs
- Sheets any other color than white
- Alarm clocks that play music
- Curtains
- Extension cords
- Televisions
- Shoe Racks (that hang outside of cabinet)
- Hammocks
Clothing

- **Dress Shoes, Brown** (with laces)
  Worn with “Hokie Bag,” the maroon polo is issued.

- Common brands for oxfords are L.L. Bean, Eastland, Bostonian, Nordstroms, etc.

- **Belt, Brown**
- **Belt, Black**
- **Khaki Trousers, Tan** (must have belt loops)
  Common brands for the khaki trousers: Dockers, GAP, Land’s End, J Crew, Department stores
  Tan/Sand khaki (no green khaki).

- **Dress Socks, Black** (mid-calf)
- **Boot Socks, Black** (mid-calf to knee)
  Worn regularly with cadet uniforms. Brand does not matter. Hiking, work, and box stores, as well as online retailers all carry boot socks.

- **Athletic Socks, White**
  Worn with Corps/ROTC physical fitness uniforms, color on the toe or heel is fine, as long as the visible part of the sock above the shoe is all white and free from logos. No calf or no-show socks. Goal is ankle socks.
Underwear, at least 3 must be white or nude colored

White, beige, or nude color underwear are worn under the issued uniform white dress pants. Underwear can be of any style (boxers, briefs, etc.) Bands can be any color. Females do not need male underwear.

Shoes, athletic/running

Must fit well to reduce blisters, no restrictions on color.

Wristwatch, professional with black band

After New Cadet Week, a wristwatch is a must for all cadets to be on time. It can be athletic, metal, or leather band, but the band must be black and the watch conservative. Apple or other smart watches are allowed.

Shower Shoes

Showers are shared by many cadets in a hallway, so shower shoes are a must.

Room

Linens

Towels and sheets must be white with no pattern or distinctive markings. Cadets prefer the snug fit to make it easier to prepare their beds for inspections. Cadets don't prefer lumpy/egg crate-style mattress toppers because it is difficult to pass inspection with them.

Blanket, comforter, or sleeping bag

A VTCC blanket will be issued to cadets, but many cadets avoid having to re-make their beds every day by sleeping on top of their made bed with a comforter or sleeping bag. Additional bedding will have to be stored away during the day, so be cautious of extra bulk.

Surge Protector with 6 foot to 9 foot cord

VT does not allow for extension cords, so the longer the cord the better on the surge protector.
- Small, desk-side wastebasket, with lid and bags

  Trash cans must be at or under 13 gallons. A lid is a must, based on what first-years told us.

- Large, plastic storage containers (stored on top of the wardrobes)

  Most cadets have two bins stored on top of their wardrobes, but keep the container lightweight. If they are see-through, they can be inspected. Additional medium containers will be useful for inside the wardrobes.

- Desk Lamp

  A must. University policies prohibit halogen bulb lamps and high intensity lamps in residence hall rooms.

- Plain Alarm Clock (no radio/CD/audio connections)

  First-year cadets do not initially have music privileges.

- Plate, bowl, utensils, mug

  Despite the quality of food at VT, every cadet seeks the convenience of eating in their room from time to time.

- Cell Phone

  Due to the implementation of 2-Factor Authentication to access university applications, all students will find their cell phone to be indispensable. While all cadets are highly encouraged to have a cell phone for the school year and the phone is required during check-in, they are not allowed for use during New Cadet Week. They will be sealed in envelopes and stored during New Cadet Week and can be accessed if a new cadet needs it to register for classes, etc. Cell phones will be returned to all new cadets after the end of the New Cadet Week.

- Black Backpack

  No big or white logos. Very limited color accents (small imprints on zippers, for example are okay). Common retailers to check would be L.L. Bean, eBags, Zappos.com, Amazon.com, etc.
Cleaning

- Iron
- Ironing Board, full size
- Ironing Starch

Cadets do a lot of ironing to keep their uniforms clean and inspection ready without having to pay for dry cleaning. Check to see that color from the ironing board cover will not transfer to white clothing.

- Edge Dressing (optional)

A black, glossy, lacquer-type protectant for the visible edges of soles of low quarters (dress shoes). It can be useful for formal inspections.

Virginia Tech Bookstore Cadet Box

Students need almost all of these items, so you can buy it in one cadet box from the VT Bookstore or you can also acquire these items from other sources as well. The notes identify what is not required but good for students to have. These pictures are examples and not necessarily what will be in the final Cadet Box.

- Shoe Polish, black

Shoe polish is critical in shining a cadet’s leather low quarters

- Dry Erase Marker, fine, black
- Dry Erase Eraser
- Dry Erase Cleaning Spray

First-year cadets earn the privilege of using dry erase on their door cards after the first six weeks.

- Sewing Kit

For small uniform repairs, like a lost button. The Tailor Shop will take care of any alterations.

- China Marker/Grease Pencil

First-year cadets are required to use these to write on their plastic door card to identify their location when they are not in their rooms.
Brass Polish

Some of the metal pieces of a cadet’s uniform are true brass and need to be cleaned with a metal cleaner, like Brasso or Mother’s.

Shirt Stays

Shirt stays are elastic straps with clasps that are designed to hook shirt tails to your socks, under pants, to keep dress shirts neatly tucked-in.

Hat Plastic

These stiff sheets of translucent plastic are used by cadets for everything from door cards to keeping shoulder ranks flat. It is very difficult to find anywhere other than the University Bookstore; it can be purchased individually.

Dr. Scholl’s Molefoam/Moleskin

Cadets get blisters. It is a fact of life for physically active people on their feet in dress shoes and boots. Moleskin allows blistered skin to heal with a soft cushion, preventing rubbing and pressure.

Storage Box (cardboard)

This is the box that all of these items come in. It is a convenient additional storage.

White Masking Tape (1.88 inch)

Used to tape your door card to your door in a very specific way.
Share with Roommate(s)

- **Refrigerator**  
  \(\leq 4.5\text{ cu. ft., 120 V, 2A}\)  
  First-year cadets are allowed to have mini-fridges and microwaves, but are limited to one of each per room. They can be purchased from stores or rented.

- **Microwave**  
  \(<1000\text{ watts}\)  
  Cadets may also have coffee pots.
2019-20 Important Dates

Fall Semester
New Cadets Move In .....................Aug. 17
New Cadet Parade ....................Aug. 24
Classes Begin .........................Aug. 26
Labor Day (No classes) .................Sept. 2
Regimental Inspection* ..............Sept. 7
Football vs. Old Dominion* ..........Sept. 7
Corps Reunion Formal Retreat .........Sept. 13
Football vs. Furman* ..................Sept. 14
(Military Appreciation Game)
Fall Family Weekend .................Sept. 20-22
Football vs. Duke (Friday night) ....Sept. 27
D-Day Memorial Trip* .................Sept. 28
Fall Break ................................Oct. 4
Caldwell March I*......................Oct. 5
Football vs. Rhode Island* ............Oct. 12
Class of 1969 Pass in Review .......Oct. 18
Football vs. North Carolina* .........Oct. 19
(Virginia Tech Homecoming)
Football vs. Wake Forest* ..........Nov. 9
Veteran's Day .........................Nov. 11
Football vs. Pittsburgh ...............Nov. 23
Thanksgiving Break ....................Nov. 23-Dec. 1
Classes End .........................Dec. 11
Finals ....................................Dec. 13-19
Graduation & Commissioning .........Dec. 20

Spring Semester
Martin Luther King Jr. Holiday ......Jan. 20
Classes Begin .........................Jan. 21
Regimental Inspection* ..........Feb. 1
Military Ball/Senior Banquet ..........Feb. 14
Spring Break .........................March 7-15
Ring Dance* .........................March 27
Platoon Tactical Challenge* .........TBA
Caldwell March II* ....................April 18
Military Awards Ceremony ..........April 23
Change of Command* ............May 2
Classes End .........................May 6
Finals ....................................May 8-13
Graduation & Commissioning .........May 15

* Closed weekends: Cadets are required to attend all mandatory events until dismissed by their cadre.
Access the Corps Calendar for Google: https://goo.gl/qrZLcR ■ Access the Corps Calendar for iCal: https://goo.gl/zwf9hQ
All dates are subject to change. The calendar at vtcc.vt.edu is always the most up to date reference.

Contacts

All phone numbers use the 540 area code

Deputy Commandants & Senior Enlisted Advisors
1st Battalion Deputy Commandant (vacant)
CSM Daniel Willey, 1st Battalion ........231-2901, dwilley@vt.edu
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MGySgt Lance Jones, 2nd Battalion ....231-1378, mguns2bn@vt.edu
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SGM David Combs, 3rd Battalion .......231-0334, dcombs67@vt.edu
VPI Battalion Deputy Commandant (vacant)
Mr. Jason Oberoi, VPI Battalion ........231-8620, joberoi@vt.edu

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VT Scholarships & Financial Aid .........231-5179, finaid@vt.edu

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Naval, LT Allen MacDonald .............231-7883, usnva@vt.edu
Air Force, Capt Lucas Adams ............231-6404, usaf@vt.edu

Cadet Mail

During New Cadet Week
New Cadet First M. Last
X Battalion X Company
Room # Residence Hall
141 Lane Hall (0213)
280 Alumni Mall
Blacksburg, VA 24061

During the Academic Year
Cadet’s Name
Pearson Hall, Room #
260 Alumni Mall
Blacksburg, VA 24061-9513

Cadet’s Name
New Cadet Hall, Room #
310 Alumni Mall
Blacksburg, VA 24061-9502