May 10, 2018

Cadet class of 2022,

I offer you my congratulations on being selected and choosing to become part of the Virginia Tech Corps of Cadets. This is one of the nation’s premier leader development programs at one of the most impressive universities in the country. You join the ranks of those who have chosen to take a path less traveled and committed themselves to living a life in the spirit of Ut Prosim, our Latin motto meaning “That I may serve.” You have in front of you a nearly limitless opportunity to learn and develop mentally, physically, and morally as you progress from followership to leadership. I implore you to take advantage of every opportunity you are afforded and never waste a chance to make yourself, those around you, and this community better.

From those to whom much is given, much is required. As cadets there will be many demands placed upon you whether it be academically, from the Corps or your ROTC, across our campus, or around the world. Find strength in the notion that those who have come before you were able to accomplish great feats, and if they could, so can you. As you prepare for the challenges you will face I encourage you to ask yourself why you chose to be here and what you hope to gain from this experience. Write it down, then stand firm and resolute in your decision throughout the short four years you have the privilege to walk these hallowed halls.

You will begin your journey when you arrive in August for New Cadet Week. Your cadre staff have been hand selected to train and guide you to become a more competent, more confident leader who is better able to be successful in all you do, now and in the future. The cadre are some of the very best cadets in the regiment, and they will dedicate every ounce of energy they have to supporting and developing you. I expect you to reciprocate their efforts. To best prepare for this year I challenge you to do at least the following:

- Exercise 3-5 times a week with an emphasis on pushups, sit-ups, and running distances of 2-3 miles at a fast pace.
- Wear your boots and low quarters several times per week to break them in.
- Hydrate, eat healthily, and develop good nutritional habits.
- Practice mental visualization of working towards and attaining your goals.
- Remember why you are joining the Virginia Tech Corps of Cadets and at all times stay dedicated to that purpose.

Throughout your time here, whether as a new cadet or a seasoned upperclassman, you will have many successes and many failures. As Winston Churchill said, “Success is not final, failure is not fatal: it is the courage to continue that counts.” When you fail after truly giving your all, remember that it is a representation that you are pushing yourself to the very limits of your abilities. The successes each of you have had individually in reaching this point are impressive, otherwise you would not be here. That said, what matters now is what you do collectively, how you work together and push one another towards being better global, ethical leaders, now more than ever. Your decisions and your actions will determine how great you, and this program as a whole, will become. Expect only the best from yourself and your fellow cadets. Good luck, Ut Prosim, and Fortitudine Vincimus.

John A. Holland
Cadet Colonel, VTCC
Regimental Commander, Fall 2018
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Welcome to the Corps of Cadets.

New Cadet Week is Aug. 11-18, 2018.

Required Classes

Your fall semester total of the Corps Laboratory and your ROTC/Citizen-Leader Track classes will be four to five credit hours. With three successful leadership positions in the Corps of Cadets, in addition to these courses over eight semesters, you can earn a minor in leadership studies.

You will automatically be added to MGT 1945 (CRN: 86362, Instructor: E Humphrey) for the fall semester. It is a two-credit laboratory and an integral part of your leader development. It meets Thursdays from 3:30 to 4:45 p.m. and some Mondays from 7 to 9 p.m.

You will take a Corps Lab each semester, unless there is an unavoidable academic conflict. Leave room in your schedule for this course, and verify it is on your schedule when you meet with your academic advisor during orientation.

New Student Orientation Events

First-year students will be able to choose a session for First-Year Orientation that fits your schedule. Sessions are offered based on your major between July 9 and Aug. 2.

Your orientation leader will be able to answer any questions you have about the university. This is a great way to make friends with students from across campus before classes start. Parents are encouraged to attend. Plus, don’t forget to read the university’s You’re In, Now What? website for new students.
Signing Up for Classes
While at orientation, you will register for your classes, including Corps Lab and ROTC/Citizen-Leader classes and labs. Signing up for classes is the primary purpose of orientation. There is plenty of time to complete your advising session and get fitted for your uniforms. Do not leave your advising session before you are completely signed up for classes.

Hokie Passports
Your Hokie Passport is one of the most important tools you will have as a student at Virginia Tech. It will be used to access your residence hall, your room, your meal plan, the buses, your extra money for laundry (Hokie Passport Account), and to check out books or electronics from the library. Do not forget to pick up your Hokie Passport on Day 2 of First-Year Orientation.

Parents or family members will need to provide Hokie Passport Services with their student’s FERPA passcode before any student information can be released to them.

- Find more information on FERPA at registrar.vt.edu.
- For questions about the Hokie Passport Services, go to hokiepassport.vt.edu.

Corps First-Year Orientation Events
The Corps will have a few specific events for cadets during your orientation session, and it will be your responsibility to make sure you attend them.

First-year cadets should plan to arrive no later than 7:15 a.m. on Day 1 at the Lane Stadium parking lot to be on time for the Commandant’s Welcome Session at 8:30 a.m.

Transfer cadets should attend the Corps Tour/Information Session at 2 p.m. Get fit for your uniforms (on the second floor of the Military Building) whenever you have a break during the day, between 8:30 a.m. and 4:30 p.m.

You can check the schedule of events in the New Student Orientation app, Hokies On Track.
During orientation, you need to complete the following items:

1. Attend the Commandant’s Welcome Session (new cadets and families together).

2. Sign up for your Citizen-Leader Track or Military-Leader Track classes (specific classes are listed in this guide with the information about your track).

3. Be fitted for your Corps uniforms.

4. Tour the Corps residence halls (families).

5. Complete any missing ROTC/Corps paperwork.

6. Meet with the Highty-Tighty Director MUCS Jim Bean if you want to join the regimental band.

7. *Army ROTC only*: Attend the Army ROTC Brief at 1:30 p.m. on Day 2.

**Commandant of Cadets Welcome Session**
Maj Gen Randal Fullhart, the commandant of cadets, will address all new cadets and their families.

**Resource Fair**
The Corps of Cadets will host an information table at the Resource Fair in the morning of Day 1 of both Transfer and First-Year Orientation. Please feel free to stop by and ask questions of current cadets.

**Uniform Fittings**
All new cadets will need to be fit for their Corps uniforms.

You will check out of your residence hall between noon and 1 p.m. on Day 2. Bring your gear with you to the Air Force Classroom on the second floor of the Military Building (Building 203 on the campus map) with copies of any missing Corps paperwork.

*Army ROTC cadets should first follow the instructions on Page 7 for the Army ROTC Brief.*

Once you have completed all of your Corps paperwork, you will be fit for your uniforms in the Tailor Shop (also in the Military Building), issued your boots and leathers, and routed to your respective ROTC program (if applicable) to complete paperwork.

You will be able to leave your gear in the Military Building. It should take between 30 and 60 minutes for the uniform fitting and 30 minutes for paperwork. Return to the Air Force Classroom to check out and retrieve your gear, and then you can head to the Moss Arts Center to catch the bus back to Lane Stadium.
Army ROTC Brief
You will check out of your residence hall between noon and 1 p.m. Day 2. Bring your gear with you to the second floor of the Old Security Building (M-2, Building 201 on the campus map) at 1:30 p.m. This brief is mandatory for all Army ROTC scholarship recipients and highly encouraged for all Army ROTC-interested new cadets and their families.

After the Army ROTC brief, you will be able to leave your gear in the Old Security Building while you go to the Air Force Classroom on the second floor of the Military Building (Building 203 on the campus map) with printed copies of all Army paperwork and any missing Corps paperwork. Once you have completed all of your Corps and Army ROTC paperwork, you will be fit for your uniforms in the Tailor Shop.

Corps Residence Hall Tours
All students attending First-Year Orientation will stay overnight in the Corps residence halls, but your family is welcome to go on a cadet-led tour and see a sample cadet room.

Regimental Band Auditions
New cadets interested in learning more about the Highty-Tighties will meet with MUCS Jim Bean on the afternoon of Day 2. Sign up for a specific time at the end of the Commandant's Welcome Session. Highty-Tighty alumni offer a $1,000 first-year stipend to new cadets. We prefer three years of marching band experience, but we accept all levels of musical ability.

Unable to Attend Orientation?
We will fit you for your uniforms when you check in for New Cadet Week. However, it is critical that you email your college/major and the Corps to let us know you will not be at an orientation session. We can arrange a time for you to get your Hokie Passport during New Cadet Week and to attend critical events during Make-Up Orientation on Aug. 16. (You may miss the rappel tower or obstacle course events during New Cadet Week.)
Extracurricular Activities

Can I Play Sports as a Cadet?
Your first year is a transition year, but if you are able to play at the highest level at Virginia Tech (either varsity or club), you may participate your first semester. If you have been selected for a team, be sure to inform the Corps Recruiting Office and your deputy commandant as soon as possible.

Other Activities
One of the advantages of being in the Corps is the opportunity to participate in the variety of activities available on a civilian campus. If you earn a 2.5 GPA or higher your fall semester, you may add a Corps extracurricular activity for spring semester with the approval of your deputy commandant. Corps organizations include:

- Gregory Guard (precision rifle drill team)
- Color Guard
- Skipper Crew (responsible for firing our cannon)
- Conrad Cavalry (working with horses)
- Rangers (Army)
- Armed Forces Special Operations Physical Training through Air Force
- Eagle Scout Association

After your first year, you may participate in any of the hundreds of student organizations at the university with permission from your deputy commandant and with a GPA of 2.5 or higher. Cadets have been presidents of their sororities or fraternities, volunteered on the Virginia Tech Rescue Squad, and served with the Student Government Association.

Choosing a Track
The Corps offers two tracks for cadets: Military-Leader and Citizen-Leader.

- The Military-Leader Track is for cadets in ROTC programs who are pursuing a military commission.
- The Citizen-Leader Track is for cadets who value the Corps’ military lifestyle without a military obligation upon graduation.
Citizen-Leader Track (VPI Battalion)

To enroll in the Citizen-Leader Track, register for the first-year class listed below, in addition to MGT 1945 required for all first-year cadets.

- Citizen-Leader Track: MGT 1935, CRN 86361

It meets Tuesdays from 3:30 to 4:45 p.m. You will receive more information about the class during New Cadet Week’s VPI Battalion Information Session.

VPI Battalion uses the Navy Physical Fitness Test. It includes two minutes of sit-ups, two minutes of push-ups, and a 1.5-mile run. You do not have to pass the physical fitness test your first try.

To see the standards by gender and age range:

- Men: navy-prt.com/malestandard/malestandard.html
- Women: navy-prt.com/femalestandard/femalestandard.html

As Virginia Tech pursues international prominence in the area of integrated security, Citizen-Leader Track cadets will be in a great position to pursue cross-disciplinary majors and skills necessary for careers in the public and private sectors.

Great organizations are looking to employ graduates who are purpose-driven, have a strong work ethic, are able to execute, and put service first. Within the Corps’ military structure, you will assume responsible positions and take classes in leadership, professionalism, and ethics. Because our Citizen-Leader Track is unique among the senior military colleges, you’ll stand out in your first job interview and throughout your career.

When you graduate, you’ll join a network of over 10,000 Corps alumni who share your college experience and who can help you find jobs in your chosen career. There is no military obligation for Citizen-Leader Track cadets. About 75 percent of Citizen-Leader Track graduates have cemented their plans by the time they graduate. They go on to work for such companies as Boeing, Target, Ernst & Young, Georgia-Pacific, Ellucian, Accenture, Disney, and IBM. They join the federal government intelligence community or work for NASA, attend graduate school in the U.S. or abroad, report to officer candidate schools, or join police departments.
**Military-Leader Track (ROTC)**

To enroll in ROTC as a first-year cadet, register for the first-year ROTC classes for the program of your choice.

- Army ROTC MS 1005
- Navy ROTC MN 1004
- Air Force ROTC AS 1115 (Class) / AS 2944 (Lab) / AS 2934 (Physical Fitness)

The ROTC classes are offered at various times and can be found in the Timetable of Classes on Hokie SPA. The ROTC laboratories meet Tuesdays from 3:30 to 4:45 p.m.

**AFROTC cadets:**

1. The Friday AFROTC lab is available only to upperclass cadets.

2. Please be aware that you should not sign up for a 9:30 a.m. Tuesday/Thursday class if you sign up for AS 2934 Tuesday/Thursdays, or a 9:05 a.m. Monday/Wednesday class if you sign up for AS 2934 Monday/Wednesday. AS 2934 runs until 9:15 a.m. (even though it says 8:50 a.m. in the Timetable of Classes), and you won't have enough time to shower before your next class.

**Activating Your Four-Year ROTC Scholarship**

If you have been awarded a four-year ROTC scholarship through the national ROTC scholarship application process, congratulations! Your scholarship toward your tuition and fees will post as a pending credit this summer. To activate your scholarship, you must pass your first ROTC-administered physical fitness test. If you do not pass, your ROTC will discuss additional opportunities you might have to pass.

Typically, this test is administered the first week in September with results submitted to ROTC headquarters by Sept. 15. You will most likely see the first half of your book stipend (between $488 and $600, depending on ROTC) and monthly stipend (between $250 and $300) by October. Once you pass your physical fitness test, the tuition and fees credit will change from pending to an actual credit on your tuition bill. During your first year on an ROTC scholarship, you should plan on paying for your books and covering your monthly stipend until October.

**Compete for an On-Campus ROTC Scholarship**

ROTC programs offer three-year and two-year on-campus scholarships. The opportunity to earn one varies by ROTC and from year-to-year based on the needs of the services. ROTC programs will share more information in their classes this fall.

Generally, you will enroll in their classes/lab, attend their physical fitness training sessions, and do as well as you can academically, especially in your ROTC class. They will submit those eligible to compete for the three-and-a-half or three-year scholarship nationally (if you are enrolled in ROTC, there is no individual application) after first semester grades are finalized, usually sometime in the spring semester. If you are not selected, the two-year scholarship process is the same for sophomores and rising juniors.

Air Force and Naval ROTC award a majority of their scholarships to STEM majors. However, you can still earn an ROTC scholarship as a non-STEM major. Army ROTC and the Marine Option do not require you to major in a STEM area. In fact, Army ROTC has additional ROTC scholarships for STEM majors.
Army ROTC

If you enroll in Army ROTC and would like to know more about on-campus scholarship opportunities, contact the enrollment officer, Ms. Donna Mallet, at dmallet@vt.edu.

Physical Fitness
The Army Physical Fitness Test consists of two minutes of sit-ups, two minutes of push-ups, and a two-mile run. See the standards at army-fitness.com.

When you report to campus in August, be prepared to pass with the following minimum standards:

- Men: 42 push-ups, 53 sit-ups, 15:54 minute two-mile run
- Women: 19 push-ups, 53 sit-ups, 18:54 minute two-mile run

Keep in mind: These are the minimum Army physical fitness standards. Cadets should strive to do better.

Required Documents
Bring the following items to orientation:

- Original birth certificate or naturalization certificate, or a certified or notarized copy
- Original Social Security card, or a certified or notarized copy
- Direct Deposit Standard Form 1199A SIGNED by your bank
- DODMERB Qualification Memo, if you have one, and any correspondence related to pending medical issues, if applicable
- Dentist’s name, address, and phone number
- All other Army ROTC enrollment forms emailed to you or posted to Canvas

During your uniform fitting on Day 2, you will visit the Army ROTC to process your paperwork. Allow 30 minutes for processing.

Incoming freshmen cadets should enroll in the Army ROTC Military Science I (MS 1005). Transfer students who will be incoming Army sophomore or junior cadets may have different Military Science requirements and should discuss with Ms. Mallet before orientation.

POC
Ms. Donna Mallet
- 540-231-4804
- rotc@vt.edu
- liberalarts.vt.edu/departments-and-schools/rotc/army.html
Air Force ROTC

If you are enrolled in Air Force ROTC and would like to know more about in-college scholarship opportunities, contact Lt Col Carrie Cox at cacox@vt.edu. Cadets in a four-year program who are eligible will meet a scholarship board during the spring semester. Cadets in a three-year program will have a fall scholarship board.

Physical Fitness
The physical fitness test includes one minute of push-ups, one minute of sit-ups, and a 1.5-mile run. See the standards by gender and age at afpc/af.mil and click on “Fitness Tests” in the right-hand column.

Required Paperwork
Download the Air Force ROTC Directions & Required Documents and follow it to complete all required actions. Then email SSgt Wingate at wingate@vt.edu and SSgt Petitt at crossm@vt.edu with your orientation dates. Bring any required Air Force documents with you to orientation. During your uniform fitting on Day 2, you will visit the Air Force ROTC to process your paperwork. Allow 30 minutes for processing.

POC
Lt Col Carrie Cox
- 540-231-6404
- usaf@vt.edu
- af.vt.edu
Naval ROTC

If you are enrolled in Naval ROTC and would like to know more about on-campus scholarship opportunities, contact LT May at usnavy@vt.edu.

Physical Fitness, Naval
The physical fitness test includes two minutes of sit-ups, two minutes of push-ups, and a 1.5-mile run. See the standards by gender and age:

- Men: navy-prt.com/malestandard/malestandard.html
- Women: navy-prt.com/femalestandard/femalestandard.html

Physical Fitness, Marine Option
The physical fitness test includes two minutes of crunches, pull-ups (men) or flexed arm-hang (women), and a three-mile run. See the standards by gender and age at fitness.marines.mil/PFT-CFT_Standards17.

Required Paperwork
Visit the fourth floor of Femoyer Hall on Day 2 to review and complete your Naval ROTC paperwork (scholarship and college program midshipmen). If you do not fill out your paperwork in advance, allot one hour. Download forms at usnavy.vt.edu and click on “Forms.” Select the appropriate link for “Scholarship” or “College Program” (not on scholarship) paperwork. Or download the forms from the VTCC 2022-Fall 2018 / ROTC Paperwork course site on Canvas.

Completing the first page of the application will self-populate your name and other pieces of information in the application fields. Please do not sign anything so NROTC Unit staff can witness. Bring an original birth certificate, passport, or citizen naturalization certificate.

Those on scholarship must have a completed DODMERB physical that is stamped “qualified” or “waiverable.” Those who wish to join the college program will need to provide a copy of the Corps physical, which means you will need two copies: one copy is due to the Corps by June 15, and the other is due to the Naval ROTC at orientation.

POC
LT Jeff Matthews
- 540-231-7883
- usnavy@vt.edu
- liberalarts.vt.edu/departments-and-schools/rotc/navy.html
The Highty-Tighties

If you are interested in joining the Highty-Tighties, the regimental band, you should enroll in the one-credit Instrument Ensemble Music class, Music 3314 (CRN: 86789, Instructor: JM Bean). It will meet Monday, Wednesday, and Friday from 5 to 6:30 p.m.

Cadets interested in band will have a chance to play for MUCS Bean during orientation. He will evaluate your current musical level. Sign up for a time to meet at the end of the Commandant’s Welcome Session. The first appointment will be in the afternoon of Day 2. The Highty-Tighties will provide instruments when needed.

The Highty-Tighties use silver-tone instruments, which are provided. The Highty-Tighties also offer a jazz band, a pep band, buglers, a brass quintet, a string ensemble, and more. You will earn academic credit each semester you are in the regimental band.

Band is your company in the Corps of Cadets; it is not in addition to the Corps. Your academic success is very important. If you effectively use your study hours (the band has the same dedicated study hours as line companies), you will be able to balance your academic major (including engineering) and participation in the band. Why not surround yourself with fellow cadets who share your love of making music?

Our alumni provide a $1,000 first-year stipend to up to 60 new members.

POC
MUCS Jim Bean

- 540-231-3296
- jbean88@vt.edu
- vtcc.vt.edu/band.html
- YouTube
Summer Programs and Orientation

**STEP Cadets**
If you will be at STEP, please let us know at corps@vt.edu. There will be a meeting for all STEP cadets and families on move-in day for STEP. Details of time and location will be in the schedule for that day. We will discuss the tasks you will need to complete while on campus (such as getting fitted for uniforms and turning in missing paperwork). If you have any questions, please stop by 141 Lane Hall during your time on campus.

**Summer Academy Cadets**
If you will be at Summer Academy, please let us know at corps@vt.edu. Maj Gen Fullhart will welcome you and your parents on June 27. Check your schedule for the time and location. If you have questions, please stop by 141 Lane Hall during your time on campus.

**Transfer Cadets**
If you have not already completed your housing contract online, you will need to email housing@vt.edu with your full name and birthday and request a “cadet” housing contract. You will not be able to sign up for Corps housing through the StarRez portal as a transfer cadet.

Cadets transferring from other institutions should sign up through Hokie SPA to attend one of the one-day Transfer Orientation sessions. Click through “Information for New Students” and then sign up for orientation. This is a university-sponsored event. If you have questions, contact orientation@vt.edu or 540-231-3284.

The Corps and the ROTC units will have information tables set up at the Resource Fair during Transfer Orientation, where you’ll be given the list of tasks you need to complete during your orientation. Go to the Tailor Shop to be fitted for your uniforms before 4:30 pm.

Talk with your ROTC program about additional classes you may need to take if you have fewer than four years until graduation. Most ROTCs require a minimum of six semesters remaining to graduation from Virginia Tech to participate and commission. If you have fewer than six semesters remaining, contact your ROTC directly.

You will be completing New Cadet Week the week before school starts and will complete at least one but most likely two semesters in freshman standing in the Corps (regardless of your academic level). This can be discussed at your first interview with your deputy commandant during the school year.

**International Cadets**
The Corps and Cranwell International Center work together to help make your transition to Virginia Tech, and the United States, a smooth and pleasant experience.

You will check-in with the Corps and move into your residence hall on Aug. 11. Like all incoming cadets, you will need to sign up for a half-hour block to move-in between 7:30 and 11:30 a.m. We highly recommend that international students choose one of the earlier blocks.

We will work with the Cranwell International Center to help you accomplish the items you will miss at International Student Orientation because of New Cadet Week. You will be escorted to any orientation events you
Required Online Programs

All new students are required to complete three online programs before the beginning of academic classes: AlcoholEDU, DiversityEDU, and Sexual Assault Prevention for Undergraduates (previously known as Haven). Complete these before you arrive for New Cadet Week. There is not enough time during New Cadet Week to complete them, and if you do not take this free online training, a hold may be placed on your student account. This will prevent you from enrolling in classes until this training is complete.

The programs will be available late July at dsa.vt.edu/onlineprograms.

Room Assignments

Room assignments will be made after First-Year Orientation ends Aug. 2. Your room assignment will be available online. Check One Campus or StarRez.

- Unforeseen circumstances could require that assignments be changed. StarRez will reflect the most accurate room assignment.
- If the Corps has not received positive intent to enroll as a cadet by July 31, you will not be allowed to enroll in the Corps for the fall semester, unless approved by the commandant of cadets.
- This may also trigger the withdrawal policy, and you may lose your offer to Virginia Tech.
Company Assignments

Company assignments will be emailed to your PID@vt.edu email address by the second week of August. Company and roommate assignments are random for new cadets.

Battalions, Companies, and Training Companies
The regiment is made up of three battalions. Each battalion has four companies. Each new cadet is placed into a training company within a company. This allows new cadets to be full members of the unit and ensures focused, quality training.

<table>
<thead>
<tr>
<th>1st Battalion</th>
<th>2nd Battalion</th>
<th>3rd Battalion</th>
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<tbody>
<tr>
<td>Alpha</td>
<td>Echo</td>
<td>India</td>
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<tr>
<td>Bravo</td>
<td>Foxtrot</td>
<td>Kilo</td>
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<tr>
<td>Charlie</td>
<td>Golf</td>
<td>Lima</td>
</tr>
<tr>
<td>Delta</td>
<td>Hotel</td>
<td>Band A</td>
</tr>
</tbody>
</table>

Sophomore Shuffle
After your first year, you will be shuffled to a new company and battalion for the following reasons:

- To give students broader exposure to different leadership styles
- To equalize the size of each company
- To give students a fresh start as upperclass cadets
- To expand students’ professional networks

Highty-Tighties are shuffled between Band A and Band B, giving them similar opportunities while supporting the operational mission of the band.
Computer and Software Requirements

Computer Requirements
Each college and department has different computer requirements, which can be found at compreq.vt.edu/Get Ready/specs.html. Students connect to the Internet in their rooms through an Ethernet cable and connect through wireless when traveling around campus. A long Ethernet cable is useful.

If you need assistance setting up your computer, contact 4Help, the university's IT personnel, at 4Help@vt.edu, 540-231-4357 or by using your VT-PID to log into vt4help.service-now.com.

Software Requirements
All incoming undergraduate students are required to purchase a Microsoft Campus Agreement (CA) Software Bundle. This requirement ensures that all undergraduate students have access to the latest versions of Office and their computer's operating system. The bundle provides you with upgrades as long as you remain an undergraduate student at Virginia Tech. The Undergraduate Software Bundle is available only through the Virginia Tech Student Software Distribution Office at 3240 Torgersen Hall. For more information see the Requirement FAQs at itpals.vt.edu/index/softwarelicensingcenter/studentsoftware/swbundles.html or contact Student Software Sales at studentsoftware@vt.edu or 540-231-3969.

Students in building construction, engineering, landscape architecture, the Pamplin College of Business, and the School of Architecture and Design usually have additional software requirements. Contact your college or the Student Software Distribution Office for more information.

Academic Year Meal Plan
On-campus residents default to the Major Flex dining plan. Students may upgrade their dining plans through One Campus at "Dining Plan Selection." The Dining Plan Selection Advisor can help you choose the right plan. Changes are accepted until the day before the dining plans start for the fall semester. Every Monday, you use your meal plan to eat dinner with other new cadets, called Freshman Eats.
NEW CADET WEEK

Getting to Campus

Air Travel
The nearest commercial airport is the Roanoke-Blacksburg Regional Airport (ROA) in Roanoke, Virginia, which is about 40 miles (64 km) northeast of Blacksburg. The airport offers a snack bar, newsstand, and small bookstore. Airlines servicing the airport are Allegiant Air, American Airlines, Delta, and United Airlines.

See Parking Services’ Alternative Transportation page for several options for transportation from regional airports to campus.

If you arrive at the Roanoke Regional Airport, the Smart Way Bus offers a $4 one-way/$8 round-trip shuttle between the airport and campus. The Smart Way Bus also runs from the Amtrak station in Lynchburg, Virginia, to the Roanoke airport before ending on campus at the Squires Student Center. There is no bus service on Sundays. If you will be arriving via the Smart Way Bus on Aug. 11, please email corps@vt.edu.

Hotel and Blacksburg-Christiansburg Area Information
Find information as well as directions to campus and hotel information at tinyurl.com/kx6ocdk (a link to a Google map of local hotels). You will need to arrive between 7:30 and 11:30 a.m. Aug. 11, and you will complete check-in by 5 p.m. Hotels usually have vacancies this weekend. However, families should plan now for reservations for the following weekend for the New Cadet Parade. It’s at 10 a.m. Aug. 18. You will be able to stay overnight with your family and will be due back in your residence hall no later than 6 p.m. Sunday for study hours.

Check-In Uniform
Your prescribed attire for check-in is the following:

- Khaki pants with a brown belt
- A plain, white crewneck T-shirt (different from the v-neck T-shirts for under your uniforms)
- White athletic socks
- Tennis/running shoes

Make sure you wear a belt and your shirt is tucked in. Male cadets must be clean-shaven before arrival. All cadets must remove all piercings before arrival.
Haircuts

It is not necessary to get a haircut before reporting. All male cadets will receive a “zero” haircut during check-in. Please bring $10 cash for a haircut (exact change: $9 for the haircut + $1 tip) to pay the barber.

Female cadets may choose one of two options:

- Before arrival, cut your hair short enough that it will not touch the bottom of your shirt collar.
- Pin your hair up in a bun or braid so that it does not touch the bottom of your collar. All hair ties, barrettes, and accessories must match your hair color. During New Cadet Week, female upperclass cadets will show you how to arrange your hair to meet the uniform standards.

Check-In Unloading Plan

The arrival of an entire class in a short amount of time requires a solid plan and the cooperation of all involved.

Sign Up for an Arrival Time
To best use our available unloading areas, we have designated nine half-hour blocks between 7:30 and 11:30 a.m. to stagger arrival times and mitigate congestion.

Sign up for a time to arrive at bit.ly/NCWArrivalTime.

You can only choose one arrival time and you cannot change it later. Each block has 55 openings. Once a block is full, it is longer available. If you are unable to sign up online, please contact LTC Mariger at corps@vt.edu to arrange a time to arrive. All cadets must arrive Aug. 11.

Arrive at your Designated Time
Arrive as close as possible to the beginning of your designated arrival time. You will be emailed a Corps “unloading pass” with your arrival time and assigned cadet company on it. Please place it in the driver’s side corner of your dashboard the morning of your arrival to assist the cadet cadre checking you in. They can also direct you to your unloading location.

Unload in Designated Area
When you are notified of your room and company assignment, it will include your building assignment. Because of possible changes to the move-in plan over the summer, the commandant of cadets will brief any adjustments to the plan at orientation. More information will be available via a webinar later in the summer.
Alumni Mall Unloading
The unloading area for the Corps residence halls will be in the circle driveway in front of the Moss Arts Center and along Alumni Mall. Access Alumni Mall from North or South Main Street. Do not use Drillfield Drive. At your assigned arrival time, arrive at the Main Street entrance to Alumni Mall with your parking pass displayed. Cadre will check you in and direct you to an open location to unload.

Unload Quickly
Once you are parked, unload as quickly as possible. Prior to arrival, use masking tape and a permanent marker to mark all your boxes and appliances with your first and last name, building, company, and room number. It will also help if you group your gear into piles, well-marked with your information. You may want to bring a tarp in case it rains during move-in.

Cadre will help unload some of the heavier items into trucks and vans to get the bulkiest items up to the front door of the residence hall. However, your family is expected to do the bulk of moving your gear. It is important that you pack light and your gear is well marked prior to arrival.

Parking for Check-In
Once all of your gear is unloaded from your vehicle, you and your family will split up.

New cadets: Proceed to check-in in Torgersen Hall. You should have your $100 check made out to “Virginia Tech Foundation” for cadet activities, your cellphone (for only your family to call you), plus male cadets need $10 cash for a haircut. You will reconnect with your family in your room once you have completed check-in, which takes about 90 minutes, if you do not need to be fitted for your uniforms.

Family: After unloading and before moving gear into the building, move your vehicle to a regular parking spot for the remainder of the day. Free university parking may be found in the Lower Stanger and Perry Street parking areas. A university parking pass is not necessary on weekends.

After parking, your family should move your belongings into the residence hall and can help set up your room. We highly recommend bringing a marked hand truck or dolly.
Family are free to leave and pick up items, go to lunch, etc. until 1:30 p.m. You will be able to call your new cadet to be able to track his or her progress and return time.

Be aware that signing up for the 11 a.m. arrival times means that your cadet may not get back to the room until almost 1 p.m. and he or she may not have time to eat lunch with you. You may need to bring lunch back to the room for your cadet to eat.

There are several locations in the immediate area for lunch, including the on-campus Turner Place and Dietrick dining halls. The current price in the dining halls for lunch is $11.95 per person for all-you-care-to-eat locations, and a la carte in Turner Place.

All families must depart the residence halls by 1:30 p.m.

Families should say their goodbyes, exit the residence halls, and proceed to the deputy commandant’s briefings no later than 1:30 p.m. while new cadets begin their training. Families should not be late to the briefings.

_Families, please note:_ You will not have another opportunity to talk with your cadet before you depart. Please say your goodbyes by 1:30 p.m.

**New Cadets Arriving Alone**

Let the Corps recruiting staff know you will be arriving alone prior to check-in day by emailing corps@vt.edu. You should follow the same unloading directions. Let the cadre in the unloading area know that you are alone and will need assistance parking your car.

Make sure you have already purchased your parking pass for the year and placed the hangtag in the window. You will not have a chance to return to your car during New Cadet Week.

You will move your car from the unloading area to the Duck Pond Road Lot (“the Cage”) with a cadet following in a Corps vehicle. The cadet will give you a ride back to Torgersen Hall to begin the check-in process.

Do not forget to bring your check for $100 made out to the “Virginia Tech Foundation” for cadet activities, your cellphone, any missing Corps or ROTC paperwork, and $10 for a haircut for male cadets.

**New Cadets Arriving by Smart Way Bus**

Contact the Corps Recruiting Office at corps@vt.edu as soon as you have confirmed your travel plans. You must arrive on campus between 7:30 and 11:30 a.m. Aug. 11.
# Aug. 11 Schedule

<table>
<thead>
<tr>
<th>Time</th>
<th>Location</th>
<th>Activity</th>
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| 7:30-11:30 a.m.    | Pearson or New Cadet halls                                               | • Cadet: Check in and proceed to Torgersen Hall with $100 check and $10 cash for haircut  
• Family: Move in                                                                                         |
| 12-1:30 p.m.       | Blacksburg area (Turner Place and Dietrick dining halls will be open)    | Cadet and family: Lunch and say goodbyes before 1:30 p.m.                                                                                                                                             |
| 1:30 p.m.          | Pearson or New Cadet halls                                               | • Cadet: Begin training  
• Family: Depart for the deputy commandants’ addresses. All family must leave the residence halls.                                                                                                      |
| 2-3:30 p.m.        | Varied                                                                   | • Cadet: Training  
• Family: Deputy commandants’ addresses. Locations will be posted on signs outside the residence halls.                                                                                                  |
| 3:30-4:30 p.m.     | Squires Student Center, Commonwealth Ballroom                           | • Cadet: Training  
• Family: Commandant and ROTC professors address parents                                                                                                                                                    |
| 4:30-4:45 p.m.     | Upper Quad                                                               | Cadet and family: Proceed to Upper Quad for new cadets’ first formal retreat                                                                                                                               |
| 4:45-5 p.m.        | Upper Quad                                                               | Cadet and family: Formal retreat                                                                                                                                                                          |
| 5:05 p.m.          | Upper Quad                                                               | • Cadet: Proceed to dinner  
• Family: Depart                                                                                                                                                                                            |
Cost of Food During New Cadet Week

The academic year meal plan begins with breakfast on Aug 15. All new cadets will be billed an “Early Meals Fee” through the Virginia Tech Bursar’s Office for their New Cadet Week meals before the academic year meal plan begins. The Early Meals Fee will cover from dinner on Saturday through dinner on Tuesday. That $81.70 will be posted to your Hokie SPA account and can be paid with the same way as your tuition bill.

Corps Fees

There are a few additional fees for cadets. Three of these four costs are only for New Cadet Week and total $191.70 for male cadets and $181.70 for female cadets. The fourth cost, the uniform fee, recurs annually for all cadets and totals approximately $250 each year.

1. One-time Corps Fee: A $100 check, payable to "Virginia Tech Foundation" and submitted at New Cadet Week check-in for cadet activities.

2. Male cadet haircuts: $10 in cash ($9 for haircut + $1 tip), given to the barber during check-in.

3. Early Meal Fees: The Bursar's Office will charge $81.70 to each student's account in the fall semester to cover the meal costs during New Cadet Week before meal plans are active.

4. Uniform Fee: Approximately $1,100 per cadet will be billed to ROTC cadets through their student account by the Bursar's Office in the spring semester. However, a cadet who remains in the ROTC program will only pay approximately $250 for their uniforms each year.

- Approximately $1,100 is offset by a federal commutation processed through each student's ROTC program, a cadet’s exact commutation varies slightly by program.

- ROTC programs pay the commutation by direct deposit directly to the student, and the student must pay the full bill posted to their student account by the Bursar’s Office.

- Citizen-Leader Track cadets are only billed $250 to their student account through the Bursar’s Office (the commutation is accounted for before the bill is posted).

- Full amount (approximately $1,100) is charged to cadets who leave the Corps before the commutation is paid or before the completion of the academic year.

Phones During New Cadet Week

Your cadet will be allowed to carry a cellphone and accept a call from you to determine his or her location and estimated return time to the residence hall until 1:30 p.m. of check-in day. After that, cellphone use is not allowed during New Cadet Week, but you must keep your cellphone in case you need to access your student accounts. You will store your cell phone in a sealed envelope during New Cadet Week.

Phones are authorized during the school year, after the New Cadet Parade on Aug. 18.
What Happens During New Cadet Week

The purpose of New Cadet Week is to get the newest cadet class up to speed prior to the beginning of classes. Activities build mental and physical strength. University knowledge will be covered, including a general campus tour, a library tour, briefings on university and cadet honor codes, and an introduction to some of the university's services.

Throughout New Cadet Week, your parents can follow your progress as a class through the commandant’s Facebook page, which will be updated daily with photos. You will not have access to electronics, including phones and watches, during this first week. You will not be allowed food in your room, other than bottled water. Ask your family to wait to send food care packages until after New Cadet Week.

Your general daily schedule will include a 5:45 a.m. wakeup call, daily briefs, drill and manual of arms practice, the obstacle course and rappel tower (weather permitting), hygiene time, and bed by 10 p.m. Most of the week’s focus is preparation for the New Cadet Parade on Saturday.

Medical Readiness

All cadets are asked to complete a sports physical or provide a DODMERB Letter of Qualification. If you are considering joining an ROTC program and you have a medical issue, you should check with your ROTC about the likelihood that you might be medically disqualified to participate. In the past, cadets with allergies to bee stings, a prescribed inhaler after age 12, and knee surgeries have found it difficult to qualify.

All cadets who are contracted or who earn an ROTC scholarship, must pass two DODMERB physicals: the first when they are selected for an ROTC scholarship and the second before they commission. You can find more information about the DODMERB Qualification process at dodmerb.tricare.osd.mil/FAQs.aspx.

It’s not an official source, but you can check the Service Academy Forum for more information about what has been decided before at serviceacademyforums.com/index.php. For Naval ROTC midshipman, see the link to “Appendix A” at http://www.nrotc.navy.mil/physical_requirements.html. In general, consult the Department of Defense Instruction 6130.03 (effective May 6, 2018) disqualifying conditions list at http://bit.ly/2GERTSU.

Physical Fitness

You should arrive in August in good physical condition and ready to meet the demands of physical training in the summer heat. It will be much easier to learn and enjoy meeting your buds if you're not physically drained. You should be able to run 1.5 miles before you arrive. By Friday of New Cadet Week, you will participate in a regimental run around the Drillfield (in your athletic shoes). It’s a 1.5-mile route.

Tips for getting ready for New Cadet Week

(Note: You should consult with a physician before starting any exercise program.)

- Cut back on caffeinated drinks over the summer. You will not be allowed soda or coffee during New Cadet Week.
- Get used to going to bed by 10 p.m.
Drink a lot of water and get yourself hydrated, especially in the week before you arrive on campus. As a guideline, consider drinking a quart of water a day. Don't underestimate the effects of the summer heat during New Cadet Week.

Develop a plan to improve your physical fitness with short-term and long-term goals. Remember, you don’t need to be an athlete to complete New Cadet Week, you just need to get in and stay in shape.

Set six-week goals for improving your sit-ups, push-ups, and run and practice them daily.

Find a workout buddy, especially if you will be on-campus this summer for STEP or Summer Academy.

Overall, just stay positive and stick with it.

You will be on your feet and moving around most of the day. Care of your feet is critical to finishing New Cadet Week successfully. You will receive your boots and shoes during orientation in July. Break them in before New Cadet Week. Read the Footwear Guide on Canvas.

We cannot stress enough the importance of breaking in your footwear before your arrival. Your feet need time to adjust to closed-toe footwear after sandals and flip-flops all summer!

Your freshman year will be demanding, both mentally and physically. This is a military school; come expecting a military environment. Be prepared to learn and to push yourself. But know you will not be alone — your buds (fellow new cadets), cadre, and the Corps and ROTC staffs are here to help you succeed. The sense of accomplishment you will feel after the New Cadet Week Parade, Red Phase, the Caldwell March, and your freshman year will make every moment worth it!

New Cadet Parade

This year's New Cadet Parade will be at 10 a.m. Aug. 18 on the Drillfield. Family members are encouraged to return to campus for the parade and see what new cadets have learned in one intensive week.

New cadets will be able to stay overnight with family members after the parade and will return to the residence halls by 6 p.m. Sunday. You will have worked hard during New Cadet Week and will welcome some time away from the residence halls, including a good meal, a chance to do laundry, and time to relax with your family. If your family is unable to return, we recommend you take the time to eat off campus with one of your buds’ families. If your family is able, please consider taking one of your buds whose family was unable to return with you to eat a meal or even stay overnight with your family.

New cadets can be picked up from the residence halls after the New Cadet Parade ends and all rifles have been turned in. Your family will not be allowed into the residence halls during this process, but you will be able to meet them outside once you are dismissed by your cadre.
You are released to your family or "adopted" family on family pass, which means you must stay within 50 miles of Blacksburg and return by 6 p.m. Sunday. You may wear casual clothes while in a hotel, but must depart and return in Hokie Bag (khaki trousers and issued maroon polo) and must wear Hokie Bag when out in public.

Returning to Campus

Study hours start at 6 p.m. Sunday. You should eat dinner before returning, because you will not have an opportunity to eat after returning to the residence hall. Say your goodbyes outside and move your laundry and any other items to your room on your own. You will need to render proper greetings (not sound off) to upperclass cadets outside of the residence halls. While the new cadets are on family pass with their families and buds, the upperclass cadets will move into the residence halls. Classes begin on Monday.

4Help staff will be going to all new cadet rooms after 6 p.m. Sunday to assist with computer-set up.

MAIL

Cadets have mailboxes in Pearson Hall. U.S. Postal Service letters and small packages are delivered to the student mailboxes. Large packages are held at the Owens Hall central mailroom for pick-up. Students receiving a large package receive email notice from the mailroom. You will access your mailbox via a combination lock and the code will be provided through Housing and Residence Life.

New Cadet Week Mail
New cadets are eager to receive your letters during New Cadet Week. Please wait and bring any goodies or care packages you would like them to receive when you come back to campus for the New Cadet Parade. Cadets will receive your mailed packages during New Cadet Week, but unless it is medication, they will not be allowed to open the contents until after the New Cadet Parade.

New Cadet First M. Last
X Battalion X Company
Room # Residence Hall
141 Lane Hall (0213)
280 Alumni Mall
Blacksburg, VA 24061

Academic Year Mail
After New Cadet Week, cadet mailing addresses will change to the street address of the residence halls. Mail will be delayed if it is received in the Commandant's Office and must be picked up by your chain of command to be delivered to you.

Package Delivery
UPS, FedEx, and DHL assign specific drivers to campus. Those drivers have Hokie Passport ID cards to access the residence halls during normal delivery hours. These packages are delivered to the student’s door. Other third-party deliveries are not allowed into the residence halls.
Room Phones

Rooms do not have landlines because students use their cellphones. Resident advisor rooms do have landlines for emergency communication. Hard-wired emergency phones that connect directly to the Virginia Tech Police Department are throughout the residence halls. If you want to choose a local wireless company, most of the major carriers are available in the New River Valley.

Laundry

Cadets are responsible for their own laundry at the self-service facilities on campus. Students may use coins or their Hokie Passport accounts to pay for the machines.

Dry Cleaning

A Cleaner World offers a cadet drop-off/pick-up site on the first floor of the Military Building for uniform pieces that require dry-cleaning (wool blouse, etc.) Other dry-cleaning services are available in town.

A Cleaner World can provide uniform storage over the summer. There is no additional charge, but there is a charge for the dry cleaning of all of the uniforms prior to being returned.

Cars

First-year students are permitted cars at Virginia Tech, but new cadets are not encouraged to bring their car unless it is necessary to attend National Guard or Reserve duty. The on-campus resident permit allows parking only on the right side of Duck Pond Road Resident Lot (also called the Cage, about 1.25 miles from Upper Quad), and the resident section of the Stadium Lot. Parking is not permitted in the Stadium Lot at specific times, including before home football and basketball games.

New cadets will not have many opportunities to use a car before Thanksgiving. We recommend cadets leave their cars at home for the first semester and re-evaluate bringing one to campus after Thanksgiving.

Bicycles

As a new cadet, you are discouraged from bringing a bicycle to campus. Cadets are not allowed to stow their bicycle in the residence halls. Bicycles must be secured to an outdoor bicycle rack. A bicycle would only be for recreational use, there is only one uniform in which cadets can ride a bicycle. All bicycles must be registered at police.vt.edu.
Internet Access

All rooms have an Ethernet port for each resident, which is included with the room price. Study lounges have wi-fi. Wireless access is also available widely across campus.

Passes, Leaves, and Holidays

All cadets have the same holidays as the rest of the university, including Fall Break (Friday only, must request leave for a three-day weekend), Thanksgiving, Winter Break, and Spring Break. New cadets are required to be in their residence halls or on campus studying by 7 p.m. Mondays through Thursdays unless they have secured pass or leave.

Sunday study hours start at 6:30 p.m. All cadets are required to return by 6 p.m. Sundays. New cadets will occasionally be given pass on Friday and/or Saturday evening that expires at a time designated by their chain of command.

New cadets are authorized up to two leaves per semester. The purpose of limiting leaves and passes for new cadets is to assure the students begin good study habits.

Leave

Cadets can request authorization to travel outside of a 50-mile radius of Blacksburg by requesting leave. Leave is not restricted to any specific weekend or days of the week, but it requires additional substantiation and approval if it occurs during weekdays or during mandatory Corps events (football games, formal events, training, etc). In the event of a family or personal emergency, emergency leave can be requested through your deputy commandant.

Pass

Pass is the authorization of a cadet to be away from campus during evening and night hours, while remaining within a 50-mile radius of Blacksburg. The most common type of passes used by new cadets are:

- **Family Pass**: Authorization to leave campus overnight on a weekend (back by 6 p.m. Sunday) or during evening hours on a weekday (back by 11 p.m.) to be with visiting family within 50 miles of Blacksburg. Family members are defined as parents, step-parents, grandparents, aunts, and uncles. Exceptions for visits by siblings as the only family member require approval by the deputy commandant. Family Pass can be taken on closed weekends, once the cadet has completed his or her Corps requirements (for example, after a football game).

- **R-Pass**: Authorization to travel on the immediate vicinity of campus for religious gatherings. R-Pass that conflicts with mandatory Corps events requires approval by a deputy commandant.
Health Insurance

The university strongly recommends health insurance coverage. Emergency room visits, hospitalization, and specialist care are not covered by the student health fee. To potentially save money and a hassle at a critical time, please check your insurance plan and determine the in-network providers and primary care managers in our area prior to coming to school. If you are not covered under a health insurance policy by your parents, the university offers [group rates through Aetna](http://www.aetna.com). Watch for updated information about the [undergraduate health insurance](http://www.vt.edu) offered.

Schiffert Health Center

The on-campus health center provides students with care that is both preventative and curative. Services include care for acute illnesses and injuries, as well as chronic conditions.

Appointments can be made by calling 540-231-6444 or through the Online Student Health Portal. If you have an urgent need and no appointment, the center does have a triage system where you can talk with a care provider who will advise you, refer you for same-day care, or suggest a scheduled appointment.

There are multiple urgent care centers in the area, as well.

Health Education

There are many concerns that you may have during your time at Virginia Tech, including learning about various health concerns, such as sexually transmitted diseases, ways to stop smoking, or how to eat right. Virginia Tech’s Health Education at Schiffert Health Center is committed to providing you with the resources necessary to gain as much knowledge about any health concern you may have.

Insurance and Billing

The student health fee, included in each year's tuition, covers the majority of services provided by Schiffert Health Center, unlimited visits, and most laboratory procedures. Some services require a minimal charge.
Hokie Student Code of Conduct

All students at Virginia Tech should read and understand the Virginia Tech Student Code of Conduct in the Hokie Handbook at hokiehandbook.vt.edu prior to arrival.

For example, to see what it has to say about weapons, click on the “Weapons” link. It reads:

Unauthorized possession, storage, or control of firearms, weapons, on university property, including storing weapons in vehicles on campus as well as in the residence halls. Furthermore, ammunition cannot be stored in any residence halls on campus. (Note: Virginia Tech Corps of Cadets weapons are governed by the Virginia Administrative Codes. Please refer to 8VAC105-20.)

Weapons: Firearms are defined as any gun, rifle, pistol, or handgun designed to fire any projectile including but not limited to bullets, pellets, or shots, regardless of the propellant used. Ammunition is defined as any material intended for use in a firearm, capable of being projected by a weapon and/or makes the weapon operational. Other weapons are defined as any instrument of combat or any object not designed as an instrument of combat but carried for the purpose of inflicting or threatening bodily injury. Examples include but are not limited to knives with blades longer than 4 inches, razors, metal knuckles, blackjacks, hatchets, bows and arrows, nun chukkas, foils, stun weapons, or any explosive or incendiary device. Possession of realistic replicas of weapons on campus is prohibited. Stun weapons is defined as any device that emits a momentary or pulsed output, which is electrical, audible, optical or electromagnetic in nature and which is designed to temporarily incapacitate a person. Students who store weapons in residence hall rooms, who brandish weapons, or who use a weapon in a reckless manner may face disciplinary action, which may include suspension or dismissal from the university.

Students who store ammunition in the residence halls will face disciplinary action. Exceptions to possessing weapons may be made in the case of university functions or activities and for educational exhibitions or displays. Exceptions must be approved by the Vice President for Administrative Services, in consultation with appropriate university offices.

This policy does not prohibit the possession of firearms by persons, such as law enforcement officers, who are authorized by law to do so in the performance of their duties. A weapons storage program is available. The storage program applies to the weapon and ammunition. Ammunition that will not be stored includes Air Soft projectiles, Nerf gun projectiles, and CO2 Cartridges. Interested persons should contact the Virginia Tech Police (Southgate Center, 231-6411.)

Other weapons are defined as any instrument of combat or any object not designed as an instrument of combat but carried for the purpose of inflicting or threatening bodily injury. Examples include but are not limited to knives with fixed blades or pocket knives with blades longer than four inches, razors, metal knuckles, blackjacks, hatchets, bows and arrows, nun chukkas, foils, stun weapons, or any explosive or incendiary device. Possession of realistic replicas of weapons on campus is prohibited.
Transitioning to Cadet Life

Transitions in life are stressful, and going away to college is a major one. Remember that it is just a matter of re-establishing habits. Greeting your fellow cadets and room inspections will quickly become new habits for you. Sounding off and dragging will become second nature to you. It all serves a purpose, one that is worth learning and can change your future for the better.

We highly encourage you to give it some time to settle in before making a decision to stay or go, especially during the first two weeks when life is very hectic and different from high school. The decision you make will affect a semester of your college life. But occasionally cadets need to resign for various reasons.

During Red Phase, the withdrawal policy below applies and you will be required to leave Virginia Tech and return in the spring. You will start the process by talking with your cadre sergeant. If it is after Red Phase, you should start with your fire team leader.

Withdrawal Policy

It is university policy that any first-semester cadet (freshman or off-campus transfer cadet) who wishes to leave the Corps before the last day to drop a class without penalty (Oct. 1 this year, as outlined in the Undergraduate Catalog, “General Rules Governing the Cadet Lifestyle”) must also withdraw from the university for the remainder of the fall semester. He or she may return as a civilian student in the spring semester without having to reapply for admission to Virginia Tech. He or she will be required to pay the entire cadet uniform fee upon departure.
Corps of Cadets Uniform Policies

The cadet uniform is university property and issued to you for use as a cadet student. If that status is terminated, by resignation, you will be required to return the uniforms, cleaned and pressed, to the Tailor Shop, and you will owe the entire annual uniform fee, even if you only check-in to the Corps on Aug. 11.

When returning the uniforms to the Tailor Shop, all items will be returned with the following exceptions:
(Freshman defined as first-year cadet, sophomore as second-year cadet, etc.)

- Freshman: PT gear, sand T-shirts, maroon polo, and bathrobe
- Sophomore/Junior: PT gear, sand T-Shirts, maroon polo, bathrobe, low quarters, boots, all covers (excludes brass), black leather belt, and all gloves
- Senior: No uniform item will be required for return

If a returnable item, in first year of issue, is not returned you will be charged replacement cost for the item. After the first year, the charge will be half of the replacement cost.

Low quarters and combat boots will be issued to new cadets and once they are worn, no exchanges will be allowed. The Tailor Shop will not be responsible for damage to low quarters or boots. Replacement will be the responsibility of the cadet.

Uniforms stained, ripped, or damaged beyond normal wear and tear, will be replaced at the cadet’s expense.

Requests for exceptions to this policy must come through your deputy commandant, with final approval being the commandant.

All cadets will make four annual uniform payments, all items issued are the property of the university and shall remain the property of the university upon departure from the Corps of Cadets.

All cadets are responsible for the storage of the uniforms, except blouse and overcoat, during the summer months. A Cleaner World will store uniforms over the summer for free, the only cost being to have the uniforms dry cleaned and returned at the beginning of the next school year.

All graduating fourth-year seniors will be allowed to keep all uniform items.

Cadets may be required to purchase items in excess of the standard issue if they should be required.

MAKE SURE YOU READ & UNDERSTAND: There will be a uniform fee assessed each academic year (approximately $1,100 each year) that will be one-quarter of uniform costs and required alterations. This fee is established by the Tailor Shop and the Office of Budget and Financial Planning.

A ROTC student who completes the fall semester and returns for the spring semester, in good standing within ROTC guidelines, will normally receive a check from the Department of Defense to cover a portion of the uniform fee.

A Citizen-Leader Track student, in good standing within the Corps for the entire academic year, will qualify for a
university credit that will offset a similar amount of the assessed uniform fee.

Any portion of the uniform fee that is not subsidized, in either manner, will be the responsibility of the cadet.

In the event a cadet leaves the Corps, at any point during the academic year, the annual uniform fee will be immediately billed and will be the cadet’s responsibility. This applies even if only spending one day in the Corps.

**You and your parents will sign this during the summer if you are under 18 as of New Cadet Check-In, and all new cadets sign this when they check-in in August.**
# New Cadet Uniform Issue 2018-19

## Initial Issue
- 1 Garrison Cover (optional)
- 1 Blue Cover
- 1 White Cover
- 1 All-Weather Coat
- 1 Black Windbreaker
- 2 White Shirts
- 2 White CNT Trousers
- 2 Gray Trousers
- 1 Multi-Cam Cover
- 2 Multi-Cam Shirts
- 2 Multi-Cam Trousers
- 1 PolyPro Shirt
- 1 Sand T-Shirt
- 1 pair Combat Boots
- 1 pair Low Quarters, Leather
- 1 Maroon Polo Shirt
- 1 Sweatpants
- 1 Sweatshirt
- 2 Black PT Shorts
- 3 Gray T-Shirts
- 3 Sand VTCC T-Shirts
- 1 Bathrobe
- 1 Gray Blanket
- 1 Blouse
- 2 Gray Short-Sleeve Shirts (Highty-Tighties only)
- 1 Accessory Kit

## Second Issue
- 1 Black Parka
- 1 Black Belt Buckle
- 1 pair Black Leather Gloves, Dress
- 1 pair Black Leather Gloves with Liners
- 2 White Shirts
- 2 Gray Long-Sleeve Shirts
- 1 White CNT Paletot and Trouser
- 1 Dress Uniform Brass
- 1 pair Shoulder Boards and Crests
- 2 pair Shirt Epaulet Rank
- 1 Overcoat
- 1 White Mess Jacket (women)
- 1 White Blouse with Tab (women)
- 1 White Skirt (women)
- 1 Gray Skirt (women, optional)
- 1 pair Black Pumps (women)
- 1 Gold Cummerbund (women)

## Accessory Kit
- 2 Blouse Collar Insignia
- 1 Brass Waist Plate
- 1 Brass Breast Plate
- 1 Brass Cap Device
- 1 Raincoat
- 2 Windstraps
- 1 Black Tie
- 1 pair White Cotton Gloves
- 1 Tan Web Belt with Buckle
- 2 Corps Crests
- 2 White Collars
- 1 Canteen and Cover
- 1 Pistol Belt
- 1 pair Cross Belts
- 3 White Web Belts
- 2 Nametags
- 1 Laundry Bag
- 1 Reflective Belt
- 1 Black Watch Cap
- 2 pair Boot Blousers
The Cadet Packing List can be found under “Resources” on the [Corps website](#). Find details about the items on the packing list on our [Pinterest boards](#). You can add pins if you find good resources or try a particular product and have an opinion about it.

**Items Not Authorized**

The decor of a cadet’s room is limited within the privileges of each class. New cadets are not allowed to move furniture or add significant items to the room. Specific items that new cadets are not authorized include, but are not limited to:

- A desk chair (other than the chair provided by the university)
- Colored towels
- Posters
- Floor lamps
- A personal bathrobe (other than the robe issued by the Tailor Shop)
- Rugs
- Colored sheets
- Alarm clocks that play music
- Curtains
- Extension cords
- Televisions
Corps of Cadets Boots

The boots you are being issued are lightweight jungle style boots. This style will help reduce foot problems from the start. If you follow the suggestions below, you will reduce your chances of major problems during New Cadet Week.

Find the style of socks that you are most comfortable wearing. These should provide cushioning between your foot and the boot while keeping your foot snug inside the boot. The heel is a common problem area for blisters, and you should ensure that you have a proper fit here. Boot socks can be black or olive drab.

The more you wear the boots before returning for New Cadet Week, the better your feet will deal with the demands of the week.

As a precaution, bring moleskin. This will help relieve some of the discomforts of blisters in the event they occur.

You will receive instructions on care and maintenance during New Cadet Week.

Do not forget to pack your boots for the return to campus!

Corps of Cadets Low Quarters

The low quarters you are being issued when you attend orientation are black leather dress shoes. You will need to follow the guidelines below to achieve the best results for breaking in the shoes and to minimize foot problems when you arrive back to campus for New Cadet Week and the start of classes.

DO NOT ATTEMPT TO SHINE. This is very important. You will receive proper training when you return.

Find the style of socks that you are most comfortable wearing. These should provide cushioning between your foot and the shoe while keeping your foot snug. The heel is a common problem area for blisters, and you should ensure that you have a proper fit here. Dress socks must be black.

The more you wear the shoes before returning for New Cadet Week, the better your feet will deal with the demands of the week and the start of classes.

As a precaution, bring moleskin. This will help relieve some of the discomforts of blisters in the event they occur. Wear as much as you can, but take extreme caution as not to scuff or scratch the leather. When wearing the shoes, do not drag the heel and wear it down as you walk.

Do not forget to pack your low quarters for the return to campus!
2018-19 Important Dates

**all Semester**
- New Cadets Move In .......................... Aug. 11
- New Cadet Parade ............................. Aug. 18
- Classes Begin ................................. Aug. 20
- Labor Day ...................................... Sept. 3
- Regimental Inspection* ................. Sept. 8
- Football vs. William & Mary* .......... Sept. 8
- Corps Reunion Formal Retreat .......... Sept. 14
- Football vs. East Carolina* ............ Sept. 15
- D-Day Memorial Trip* ..................... Sept. 22
- Caldwell March I* ......................... Sept. 29
- Football vs. Notre Dame* .............. Oct. 6
- Fall Family Weekend ....................... Oct. 12-14
- Fall Break ..................................... Oct. 19

**Spring Semester**
- Football vs. Georgia Tech* ............. Oct. 25
- Class of 1968 Pass in Review .......... Nov. 2
- Football vs. Boston College* .......... Nov. 3
- Virginia Veterans Parade* ............ Nov. 10
- Veterans Day ................................ Nov. 12
- Thanksgiving Break ...................... Nov. 17-25
- Football vs. Miami ........................ Nov. 17
- Football vs. Virginia ..................... Nov. 23
- Classes End .................................. Dec. 5
- Finals ......................................... Dec. 7-13
- Graduation & Commissioning .......... Dec. 14

- Martin Luther King Jr. Holiday ........ Jan. 21
- Classes Begin ................................ Jan. 22
- Military Ball* ............................... Feb. 23
- Spring Break .................................. March 9-17
- Ring Dance* ................................. March 29
- Jaffe Eager Squad* ......................... March 30
- Platoon Tactical Challenge* .......... April 6
- Spring Family Weekend............... April 12-14
- Spring Game .................................. April 13
- Caldwell March II* ....................... April 20
- Military Awards Ceremony ............ April 25
- Change of Command* .................... May 4
- Classes End .................................. May 8
- Finals ......................................... May 10-15
- Graduation & Commissioning .......... May 17

* Closed weekends: Cadets are required to attend all mandatory events until dismissed by their cadre.

Please note: The ROTC programs may have events planned on weekends when the Corps has nothing scheduled.

Access the Corps Calendar in Google  ■  Access the Corps Calendar for iCal

**Contacts**

All phone numbers use the 540 area code

**Deputy Commandants & Senior Enlisted Advisors**
- CAPT Peter Phillips, 1st Battalion ........ 231-8597, peterphillips@vt.edu
- CSM Daniel Willey, 1st Battalion .......... 231-2901, dwilley@vt.edu
- CAPT James Snyder, 2nd Battalion ........ 231-8595, jasnyde1@vt.edu
- MgySgt Lance Jones, 2nd Battalion ........ 231-1378, mguns2bn@vt.edu
- LTC Charles Payne, 3rd Battalion .......... 231-3488, chpayne1@vt.edu
- SGM David Combs, 3rd Battalion .......... 231-0334, dcombs67@vt.edu
- Lt Col Don Russell, VPI Battalion ......... 231-0490, druss135@vt.edu
- Mr. Jason Oberoi, VPI Battalion .......... 231-8620, jtoberoi@vt.edu

**Administrative Offices**
- Main Office, Ms. Robin Atkins ............ 231-6413, corps@vt.edu
- Recruiting Office, LTC Rewa Mariger .... 231-6858, rmariger@vt.edu
- VT Scholarships & Financial Aid .......... 231-5179, finaid@vt.edu

**ROTC Offices**
- Army, COL Donna Mallet .................... 231-4804, rotc@vt.edu
- Naval, LT Jeff Matthews ..................... 231-7883, usnavy@vt.edu
- Air Force, Lt Col Carrie Cox .............. 231-6404, usaf@vt.edu

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**Cadet Mail**

**During New Cadet Week**
- New Cadet First M. Last
- X Battalion X Company
- Room # Residence Hall
- 141 Lane Hall (0213)
- 280 Alumni Mall
- Blacksburg, VA 24061

**During the Academic Year**
- Cadet’s Name
- Pearson Hall, Room #
- 260 Alumni Mall
- Blacksburg, VA 24061-9513
- Cadet’s Name
- New Cadet Hall, Room #
- 310 Alumni Mall
- Blacksburg, VA 24061-9502

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/groups/VTCC2022Family
Commandant
/SSLTC
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