DD Month YYYY

**MEMORANDUM FOR THE REGIMENTAL HONOR COMMITTEE CHIEF JUSTICE**

SUBJECT: POSSIBLE HONOR VIOLATION INITIAL INVESTIGATION

Cadet (INSERT FULL NAME), after having been informed of the accusation that (HE/SHE) violated the Corps of Cadets Honor Code by (LYING/CHEATING/STEALING) in the manner described in the Initial Report of Offense by (INSERT REPORTING INDIVIDUAL WITH FULL NAME AND RANK), made the following statement concerning these charges:

(INSERT CADET STATEMENT HERE. INVESTIGATIONS STAFF SHOULD STRIVE TO INCLUDE DETAILED, ACCURATE, AND RELEVANT INFORMATION.)

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Accused Cadet

Witnesses:

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date

Defense Counsel

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Vice Chief of Investigations